

**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**2024 - 2025 ANNUAL ACTION PLAN**  
(October 1, 2024 - September 30, 2025)

CITY OF PENSACOLA  
Housing Department  
City of Pensacola  
420 W. Chase Street  
Pensacola, Florida 32502  
Phone: (850) 858-0350  
Fax: (850) 595-0113

Date: August 2024

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

*The Annual Action Plan contains a description of resources to be allocated for programmatic activities to address affordable housing and community development needs for low/moderate income families within the jurisdiction for the period October 1, 2024 to September 30, 2025. As indicated throughout the plan, the limited resources of local non-profits and the private and public sector greatly impact the ability to address the unmet needs in the jurisdiction.*

As a member of the Escambia Pensacola HOME Consortium, the City works cooperatively with Escambia County to assist residents in attaining decent affordable housing, a suitable living environment, and expanded economic opportunities. The Plan identifies key community partners that contribute their expertise and assistance to the local jurisdiction to address the needs identified herein.

#### **2. Summarize the objectives and outcomes identified in the Plan**

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The major plan activities address the following needs: affordable housing opportunities for income eligible homeowners; needs to provide assistance for underserved populations; and opportunities and programs to support self-sufficiency. As evidenced throughout the plan, the need for affordable housing for extremely low, very low, and low/moderate income residents is a pressing issue for the jurisdiction. Housing needs are discussed in depth in Sections AP-20, AP-35, and AP-38.

Community development needs to support reinvestment in the City's redevelopment areas are discussed in Sections AP-20, AP-35, and AP-50. Concentrations of poverty are identified on the western jurisdictional boundary between the City and Escambia County. Coordinated efforts will be pursued to provide enhancements to these areas through housing rehabilitation and public service activities with the goal of assisting these residents with attaining self-sufficiency.

#### **3. Evaluation of past performance**

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

Goals were assessed based upon an in depth review of the community's needs as presented in this plan. Specific activity selection was based upon an evaluation of the activity in meeting the needs of the community to address affordable housing and community development shortfalls. Support for the housing rehabilitation program was based upon a review and evaluation of the decades of experience the City has in managing and implementing this program with over 1,000 homeowners having successfully completed participation. Public service activities supported in the plan continue to provide much needed assistance to underserved populations within the city including elderly and/or special needs and low/moderate income residents.

The activities presented in the plan will be reviewed annually to determine the viability and success in addressing the needs of low/moderate income residents within the jurisdiction. These activities will be revised to address the changing needs of the community, within funding limitations. The City is addressing spendout concerns which were exacerbated by COVID and delays in receiving CDBG funds from HUD.

#### **4. Summary of Citizen Participation Process and consultation process**

*Summary from citizen participation section of plan.*

Citizen participation was achieved through various methods. Local participation has been greatly expanded with the use of local government websites where access to all types of planning documents, budgets, compliance reports, and program implementation summaries are readily available for public. Public participation was requested through multiple public advertisements and press releases as well direct contact of housing agencies and neighborhood groups for participation in the public meetings. Upon receipt of the jurisdiction's allocation notice in mid-March, the proposed plan summary was prepared and advertised for a 30 day comment period. Through the process, citizen comments were incorporated where appropriate. No comments were rejected.

An initial public hearing was held on March 19, 2024 jointly with Escambia County and a second public hearing was held on July 1, 2024 where input from community organizations, nonprofits, and citizens was solicited for preparation of the City's Annual Action Plan.

#### **5. Summary of public comments**

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

Public comments were accepted during the public hearings and comment periods. During the public meetings, service providers discussed the unmet needs in the community and the need for continued financial support, particularly for affordable housing development. Proposed activities for the 2024-25 Annual Action Plan were presented at a public hearing held in July. A summary of public comments received during the public participation periods is available in Section AP-12: Participation.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Comments received through the public participation process were considered in the preparation of the Plan. No comments were rejected.

## **7. Summary**

Outreach efforts and citizen input details are provided in the "Citizen Participation Comments" attachment.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PENSACOLA	Housing Department

Table 1 – Responsible Agencies

### Narrative

The City of Pensacola Housing Department serves as the administrator for the City's Community Development Block Grant (CDBG) allocation.

### Consolidated Plan Public Contact Information

City of Pensacola Housing Department  
420 W. Chase Street  
P.O. Box 12910  
Pensacola, FL 32521-0031  
850-858-0350

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

Formal outreach and consultation for the Annual Plan began in March 2024 and was achieved through a variety of strategies, including public meetings, outreach to other City Departments, as well as one-on-one meetings. Efforts were made to contact appropriate parties for input. Local service providers, nonprofits, and citizens attended the public meetings. Several public meetings were held in relation to the development of the 2024-25 Annual Action Plan.

A public hearing was held March 19, 2024 and a public hearing was held July 1, 2024, where input from community organizations, nonprofits, and citizens was solicited for preparation of the 2024-25 Annual Action Plan. Citizen participation was achieved through various methods, including web publication, press releases, direct email outreach, and other methods to citizens and community agencies.. The plan was advertised for 30 days in its final draft version for public review and comment. Through the process, citizen comments were incorporated where appropriate. No comments were rejected.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City endeavored to enhance coordination between public and assisted housing providers and private government service agencies. The Housing Department as a public housing agency has developed a long-standing relationship with the other local public housing agency in Escambia County, the Area Housing Commission, as well as other departments within the city and governmental agencies, nonprofit organizations, and community organizations, and community interest groups. Continuum of Care (COC) membership includes public and assisted housing providers, mental health providers, private and public health providers, and other service agencies. The housing and infrastructure needs of the City outstrip the local government resources, which necessitates a cooperative process to leverage limited funds to maximize the benefits for the entire area. The City coordinates outreach efforts to housing providers and service agencies with the Consortium lead, Escambia County, to address needs within the jurisdiction.

A comprehensive list of agencies, organizations, and groups consulted during the preparation of the 2024-25 Annual Action Plan is presented in section AP-10: Consultation, Table 2.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Opening Doors Northwest Florida, Inc. (Opening Doors), the Continuum of Care lead, was consulted throughout the planning process. The City Housing office has a current partnership and contract with Opening Doors to receive referrals for its Emergency Housing Voucher (EHV) allocation as received through the American Rescue Plan Act targeted to households that are homeless, at risk of homelessness, fleeing or attempting to flee violence, or have high risk of housing instability. Program check-in continues to occur with these clients as they have leased up, with the City continuing to provide funding support for deposits and other housing needs for these clients with non-EHV funding. The Housing Office is exploring several avenues to expand voucher assistance to veterans through applications for additional VASH vouchers as well as youth through the Foster Youth to Independence program, with discussions with service provider agencies still ongoing. City Councilwoman Allison Patton and the Housing Administrator also are participating in a technical assistance opportunity as facilitated by the Florida Housing Coalition to update the COC's governance charter to better reflect community needs and the needs of homeless households.

In 2021 as the need for assistance grew through-out the pandemic, the Continuum of Care initiated the Homeless Reduction Task Force of Northwest Florida with specific goals of reducing homelessness in a two-county area. The City Housing Administrator co-chairs the Housing Subcommittee on the Task Force, which meets on a monthly basis and is actively exploring gaps in homeless housing and housing programs. The City also committed \$3 million of its Coronavirus State and Local Fiscal Recovery Funds (SLFRF) specifically for homeless agency support. In May 2024, the City hosted a CivicCon event featuring Jon DeCarmine from Grace Marketplace in Gainesville to provide public information regarding homeless and shelter support, with Mr. DeCarmine providing consulting services regarding the community emergency shelter need, especially as it relates to those special populations.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Neither the City nor Escambia County are a direct recipient of ESG funds. ESG funding in the community is received by Opening Doors through application with the State of Florida. The Opening Doors Board provides input on performance standards and evaluates outcomes of ESG program expenditures and contributes to the development of policies and procedures for the administration of HMIS.

The City has required homeless agencies that receive SLFRF funding to participate in HMIS in order to assist in tracking and evaluation of these projects.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	PENSACOLA
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation with City CRA and Economic Development department staff in order to coordinate proposed City affordable housing activities where it is anticipated that either infrastructure or direct homebuyer assistance support will be needed in order to complete proposed housing redevelopment projects.
2	<b>Agency/Group/Organization</b>	FL-511 Opening Doors of NW FL
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Victims of Domestic Violence Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Direct outreach was made to the Interim Executive Director and Opening Doors staff regarding the Annual Plan process. Housing staff routinely discuss the unmet needs of the homeless in the area with Opening Doors. Homeless needs are not solely focused within the City limits, so regional coordination is needed with Escambia and Santa Rosa Counties.
3	<b>Agency/Group/Organization</b>	Area Housing Commission
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	AHC and City Housing staff have met multiple times since the beginning of the fiscal year to discuss various housing needs, including the need for additional rental units for low and very low income households and potential partnerships between the AHC and the Pensacola Housing Department as PHAs. The City Housing Director routinely consults with the AHC Executive Director regarding housing needs in the community.
4	<b>Agency/Group/Organization</b>	COUNCIL ON AGING OF WEST FLORIDA, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City has a long standing partnership with this not for profit which provides food, case management, and other services to underserved populations in the jurisdiction. Agency also provided feedback regarding housing needs for seniors at risk of homelessness due to rising rent costs.

5	<b>Agency/Group/Organization</b>	Legal Services of North Florida
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Representatives from this agency attended the March public meeting. The City participates in ongoing coordination with this agency to address the unmet needs of residents and currently is funding public service activities under CDBG-CV, with future funding anticipated under CDBG-DR and ARPA.
6	<b>Agency/Group/Organization</b>	Pensacola Habitat for Humanity
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City and agency staff discussed the need for increased homebuyer support, particularly to support homebuyers within the City limits due to higher property costs. The City anticipates working with Habitat's newly established Community Land Trust to redevelop City owned properties.
7	<b>Agency/Group/Organization</b>	Community Enterprise Investments, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Education

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff spoke with the Executive Director in May 2024 concerning housing and homebuyer education needs. The agency emphasized the challenge with finding suitable affordable properties within the City limits to utilize for new homebuyer and rental projects. The City participates in ongoing coordination with this housing provider to address the unmet needs of residents.
8	<b>Agency/Group/Organization</b>	AMR AT PENSACOLA, INC
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this housing provider to address the unmet needs of residents.
9	<b>Agency/Group/Organization</b>	CIRCLE, INC
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this housing provider to address the unmet needs of residents. Agency representatives have stressed the need for rental development support, particularly in relation to tax credit applications. Agency representatives attended the March meeting.

10	<b>Agency/Group/Organization</b>	Community Action Program Committee
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this provider to address the unmet needs to residents.
11	<b>Agency/Group/Organization</b>	United Way of West Florida
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Regional organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this agency to address the unmet needs of residents. Monthly data provided from United Way from 211 calls in useful in tracking citizen requests/needs.
12	<b>Agency/Group/Organization</b>	JUST Pensacola
	<b>Agency/Group/Organization Type</b>	Business and Civic Leaders Faith Based Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Housing Administrator has participated in various interview/research sessions related to affordable rental housing development advocacy since 2022. Agency representatives attended the March public hearing.
13	<b>Agency/Group/Organization</b>	Escambia Human Relations Commission
	<b>Agency/Group/Organization Type</b>	Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this agency to address fair housing and equal employment opportunity needs of area residents. City Council appoints members to serve on this commission and provides funding support from general tax dollars. Agency representatives attended the March public hearing.
14	<b>Agency/Group/Organization</b>	Center for Independent Living of Northwest Florida
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this provider to address unmet needs of residents. The agency's executive director served as the "Livability" co-chair for the Mayor's Transition Team, which provided the new Mayor with recommendations on making the City more livable for all residents-one of the recommendations from the report included barrier free accessibility to parks and facilities.
15	<b>Agency/Group/Organization</b>	Baptist Health Care
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Business and Civic Leaders Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As Baptist Health Care has moved forward with the relocation of its main campus from Moreno Street near downtown to a site off I-110, Hospital staff have met regularly with City staff regarding the future use of the old campus and its impact on the surrounding neighborhood. City continues discussions with Baptist to facilitate creation of affordable housing units on a portion of this property.
16	<b>Agency/Group/Organization</b>	Community Health Northwest Florida
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this provider to address unmet needs of residents.

17	<b>Agency/Group/Organization</b>	Family Promise of Escambia County
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this agency to address the unmet needs of residents, particularly homeless families. An agency representative attended the March public meeting.
18	<b>Agency/Group/Organization</b>	Re-Entry Alliance Pensacola Inc
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this agency to address the unmet needs of residents, particularly homeless households.
19	<b>Agency/Group/Organization</b>	ESCAMBIA COUNTY
	<b>Agency/Group/Organization Type</b>	Agency - Emergency Management Other government - County

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation was held with the County as a HOME Consortium member and an adjacent unit of local government. The County also serves as the lead Emergency Management agency. The City and County jointly participate in the State SHIP program, which provides housing funding for the community. County and City staff jointly facilitated the March 2024 public hearing.
20	<b>Agency/Group/Organization</b>	Escambia County Housing Finance Authority
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City participates in ongoing coordination with this agency to address the unmet affordable housing needs of residents, particularly in relation to multi-family development and financing as well as homeownership strategies. Staff from this agency and City staff have met regularly to discuss these strategies and jointly implement an ongoing process to provide local support for SAIL/4% HTC applications to FHFC.



### Identify any Agency Types not consulted and provide rationale for not consulting

Outreach was made to neighborhood groups in the City of Pensacola via email, which includes neighborhoods in CDBG eligible low/mod areas. No formal responses were received from neighborhood groups. The City made outreach efforts to housing providers and service agencies to receive feedback regarding needs within the jurisdiction. Members of these organizations were invited to all public meetings and hearings.

Public meetings/hearings were advertised in the Pensacola News Journal, but additional outreach was made through the use of direct emails to service providers, publication on the City's website and meeting calendars, as well as City press releases and social media in efforts to provide the broadest opportunities for consultation.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Opening Doors Northwest Florida	The Plan strives to match HUD and CoC strategic planning efforts as it relates to collaboration and implementation of strategies to address housing for area homeless.
SHIP Local Housing Assistance Plan	Escambia County	Provision of safe, decent, and affordable homeownership and rental housing opportunities

**Table 3 - Other local / regional / federal planning efforts**

### Narrative

The City is in the middle of several planning processes, which have informed the preparation of this document. The Citywide Strategic Plan has identified attainable housing as a goal; public feedback is still in progress. The Planning Department recently completed its initial review of the Land Development Code, with some potential recommendations to impact affordable housing development. Additionally, the CRA is undertaking a major review of its various Redevelopment Area Plans, which also includes affordable housing goals. While none of these planning processes are part of the formal CDBG Annual Plan process, the various public workshops have provided recommendations that are in line with public input received in preparation of the CDBG Annual Plan.

## AP-12 Participation - 91.401, 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen participation was achieved through various methods. Several public hearings were held in relation to the development of the 2024/25 Annual Action Plan. The plan was advertised for the minimum 30 days in its final draft version for public review. Through the process, citizens comments were incorporated where received and appropriate. No comments were rejected.

To launch the public participation process and gather public input, a public hearing was held March 19, 2024 where input from various community organizations, non-profits, and citizens were solicited for preparation of the Annual Action Plan. A public hearing was held on July 1, 2024 where the 2024/25 Annual Action Plan was presented and public comment was also solicited at that time.

Local participation has been greatly expanded with the use of local government websites where access to various planning documents, budgets, compliance reports, and program implementation summaries are all readily available for public review.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community	March 6, 2024 publication in Pensacola News Journal noticing public planning process and advising of first public hearing (joint County-City).	None.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	March 8, 2024 City press release and web notice of first public hearing to take place on March 19, 2024.	None.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>March 19, 2024 public hearing (joint County-City) was attended by members of homeless agencies, not for profit housing and public service agencies, citizens, and other entities representing low income households. Public comments and questions during the meeting included Fair Housing study, need for rental housing development, and general questions regarding the CDBG and HOME funds and plan timing.</p>	Attached.	All comments incorporated into plan.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community	June 4, 2024 publication in the Pensacola News Journal regarding summary of Escambia Consortium's 24-25 activities and budget, to include the City of Pensacola HOME activities and noticing June 20, 2024 public hearing.	None.	No comments received.	
5	Public Hearing	Non-targeted/broad community	June 20, 2024 public hearing held by Escambia County regarding Escambia Consortium activities and budget.	Discussion of HOME activities.	None.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community	June 28, 2024 publication in the Pensacola News Journal regarding summary of City's 24-25 CDBG activities and budget and noticing July 1 public hearing.	None.	No comments received.	
7	Internet Outreach	Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	June 28, 2024 email to housing and community development partners advising of July 1 public hearing, 24-25 CDBG budget and activities, and provide for written comments. Publication on City website also occurred.	General support for Community Land Trust/affordable housing development.	All comments incorporated.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>July 1, 2024 public hearing to present proposed 24-25 City activities and budgets</p>	None	No comments received.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

Community Development Block Grant (CDBG) resources will be utilized to accomplish long range local affordable housing and community development activities for the period October 1, 2024 - September 30, 2025. For the planning period, funding will be used to support housing, community development, and public service activities within the City to include the following: Housing Rehabilitation for owner-occupied single-family structures; Homebuyer Assistance; Neighborhood Improvement Projects; Public Service activities including nutritional meal programs and Homebuyer and Foreclosure Prevention education; and grant administration and program management. CDBG program income as noted below is estimated at this time.

Long term funding allocations under HOME and SHIP will continue to be coordinated with Escambia County, the Consortium lead, to assure the maximum benefit within the community as a result of the limited resources made available to support eligible activities from all public, private

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	763,948	78,000	0	841,948	0	Funds will be used to support community development and housing activities.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**



While no match is required under the CDBG program, when appropriate, CDBG funds will be used as leverage in conjunction with City general fund allocations, local option sales tax funds, private financing, and other grant resources to complete community development activities, address housing needs, and provide services to meet the needs of City residents. Local SLFRF (ARPA) funds may be utilized in conjunction with housing repairs and homebuyer activities within the City limits.

State funds received as an allocation from Florida Housing Finance Corporation's State Housing Initiatives Partnership (SHIP) program are used by the Consortium as match for the HOME Investment Partnership Program allocation as administered by Escambia County.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Through an Interlocal Agreement in support of an urban infill program administered by the Escambia County Housing Finance Authority, the jurisdiction has conveyed city owned vacant residential parcels for redevelopment and ultimately sale to an income eligible buyer. One parcel was completed for sale this current FY with an additional lot initiating construction. The Housing Department and the City Community Redevelopment Agency are currently partnering together on City or CRA owned properties for development of affordable homebuyer units under the Attainable Housing Program, to include three infill parcels and one larger city owned parcel. City staff has made outreach to Escambia County to request donation of 30 vacant County owned properties within the City limits for affordable housing development.

The City continues to explore opportunities for public-private partnerships and partnerships with area affordable housing providers to address the needs for community development and affordable housing in the jurisdiction.

**Discussion**

The City, as a member of the Consortium, supports the Consortium's major plan priorities to include the following: rehabilitation of homeowner occupied substandard housing for families with incomes between 0-80% of the local median; promote new construction, homebuyer assistance, and acquisition/rehabilitation activities to support affordable homeownership for families with incomes primarily between 50-80% of median; expand below market rate and subsidized rental assistance for families with incomes between 0-50% of median through acquisition, rehabilitation and/or new construction of units; enhance the availability of rental assistance for very low income families; support development of housing for underserved populations in the community; support reinvestment in distressed neighborhoods; and undertake a variety of targeted public infrastructure, public service, and community development activities primarily for the benefit of lower income residents.

Additionally, the City was awarded multiple CDBG-DR grants from the Florida Department of Commerce to support housing, infrastructure, and revitalization needs in response to Hurricane Sally. These grant awards will further support the goals outlined within this Plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>1</b>	Housing Rehabilitation	2020	2024	Affordable Housing	Income eligible Citywide	Affordable Housing	CDBG: \$250,000	Homeowner Housing Rehabilitated: 3 Household Housing Unit
<b>2</b>	Homebuyer Assistance	2020	2024	Affordable Housing	Income eligible Citywide	Affordable Housing	CDBG: \$100,000	Direct Financial Assistance to Homebuyers: 4 Households Assisted
<b>3</b>	Public Facilities and Improvements	2020	2024	Non-Housing Community Development	Income eligible Citywide	Public Facilities and Improvements	CDBG: \$224,567	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 10 Households Assisted
<b>4</b>	Nutritional Meal Programs	2020	2024	Non-Homeless Special Needs	Income eligible Citywide	Public Service	CDBG: \$70,000	Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Homebuyer and Foreclosure Prevention Classes	2020	2024	Non-Housing Community Development	Income eligible Citywide	Public Service	CDBG: \$44,592	Public service activities for Low/Moderate Income Housing Benefit: 10 Households Assisted
6	Grant Administration and Management	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Income eligible Citywide	Affordable Housing Public Service Public Facilities and Improvements Economic Development	CDBG: \$152,789	Other: 1 Other

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	Development of sustainable urban communities by providing decent housing and a suitable living environment for families at 80% or less of area median income to include rehabilitation of owner-occupied structures providing structural modifications and the removal of architectural barriers to accommodate the needs of persons with disabilities; provide for the evaluation and control of lead based paint hazards for houses constructed prior to 1978; provide for private sewer lateral upgrades; temporary relocation; and provide for administrative costs of these programs and other related housing rehabilitation/repair activities.

2	<b>Goal Name</b>	Homebuyer Assistance
	<b>Goal Description</b>	Funds will provide for down payment/closing cost/principal mortgage reduction assistance through deferred payment loans, low interest loans, or a combination thereof, to enable low/moderate income homebuyers to purchase an affordable home. Loans may be offered in conjunction with not for profit developers such as CEII, Pensacola Habitat for Humanity, or Northwest Florida Community Land Trust.
3	<b>Goal Name</b>	Public Facilities and Improvements
	<b>Goal Description</b>	Funds to support accessibility planning, design, and improvements to City owned public buildings and facilities to remove architectural barriers. Funds may be expended on neighborhood improvement projects to provide new or updated public facilities or infrastructure within CDBG eligible neighborhoods or in direct support of affordable housing development.
4	<b>Goal Name</b>	Nutritional Meal Programs
	<b>Goal Description</b>	Direct services to provide nutritional meal programs to low- and moderate-income elderly and/or special needs residents through the Council on Aging of West Florida's Meals on Wheels and Senior Dining sites within the corporate limits of the City of Pensacola.
5	<b>Goal Name</b>	Homebuyer and Foreclosure Prevention Classes
	<b>Goal Description</b>	Provide pre-purchase and foreclosure prevention education classes for lower income residents to prepare residents for homeownership and provide guidance to avoid foreclosure and retain ownership of their homes.
6	<b>Goal Name</b>	Grant Administration and Management
	<b>Goal Description</b>	Provide grant oversight to ensure compliance with the program guidelines, including personnel services and operating expenses. Activities encompass developing and submitting plans and program budgets, project management and compliance tracking, financial management of grant funds, compiling data to comply with annual reporting and grant monitoring requirements.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

Community Development Block Grant (CDBG) resources will be utilized to accomplish long range local affordable housing and community development activities for the period October 1, 2024 to September 30, 2025. The funding will be used to support community development and public service activities within the City to include the following: Housing Rehabilitation for owner-occupied single-family structures; Public Service activities including funding to support nutritional service programs; Neighborhood Improvement Projects; Homebuyer and Foreclosure Prevention Education Program; Homebuyer Assistance; and grant administration and program management.

Long term funding allocations will continue to be coordinated with Escambia County, the HOME Consortium lead, to assure the maximum benefit within the community because of the limited resources made available to support eligible activities from all public, private, and non-profit resources.

#	Project Name
1	Housing Rehabilitation
2	Homebuyer Assistance Program
3	Neighborhood Improvement Projects
4	Nutritional Meal Program
5	Homebuyer and Foreclosure Prevention Education Program
6	Grant Administration & Management

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The majority of assistance available under this plan will be targeted toward low-income households across the jurisdiction. The need for housing rehabilitation is identified as a strategy in various City community redevelopment plans. While there has been a resurgence of housing construction in the urban core of the City, there continues to be a need for housing rehabilitation as evidenced by ongoing requests for repair assistance. Due to the age of the existing housing stock within the downtown area and in the adjoining neighborhoods, households with multiple housing problems are scattered throughout these areas. While there may not be a concentration of units in any one area of the City, units requiring some form of repair or rehabilitation can be identified in most neighborhoods throughout the City. Construction costs have continued to escalate since the pandemic and have made routine improvements out of reach for low and moderate income households. Public Services are planned to assist income eligible residents with homeownership and foreclosure prevention education, and nutritional meal services for elderly and special needs residents throughout the jurisdiction.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Housing Rehabilitation
	<b>Target Area</b>	Income eligible Citywide
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$250,000
	<b>Description</b>	Funding for the CDBG owner occupied residential rehabilitation program and related activities.
	<b>Target Date</b>	9/30/2031
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 3-4 owner occupied households with incomes at or below 80% of area median income located throughout the jurisdiction.
	<b>Location Description</b>	Jurisdiction wide.
2	<b>Planned Activities</b>	Funds to rehabilitate owner-occupied houses; to provide for structural modifications or the removal of architectural barriers to accommodate the needs of persons with disabilities; to provide for the federally mandated evaluation and control of lead-based paint hazards for projects with a house constructed prior to 1978; and to provide for administrative costs of these programs and other housing related rehabilitation/repair activities. Assistance provided through deferred payment grants/deferred payment loans/low interest loans, or a combination thereof.
	<b>Project Name</b>	Homebuyer Assistance Program
	<b>Target Area</b>	Income eligible Citywide
	<b>Goals Supported</b>	Homebuyer Assistance
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Funds will provide for down payment/closing cost/principal mortgage reduction assistance through deferred payment loans, low interest loans, or a combination thereof, to enable low/moderate income homebuyers to purchase an affordable home.
	<b>Target Date</b>	9/30/2031

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 4 homebuyer households at or below 80% area median income
	<b>Location Description</b>	Jurisdiction wide
	<b>Planned Activities</b>	Funds will provide for down payment/closing cost/principal mortgage reduction (gap financing) assistance through deferred payment loans, low interest loans, or a combination thereof, to enable low/moderate income homebuyers to purchase an affordable home within the City of Pensacola limits. In accordance with CDBG regulations, CDBG may only provide up to 50% of the lender required down payment. Loans may be offered in conjunction with not for profit developers such as CEII, Pensacola Habitat for Humanity, and/or Northwest Florida Community Land Trust.
3	<b>Project Name</b>	Neighborhood Improvement Projects
	<b>Target Area</b>	Westside Redevelopment Plan Eastside Redevelopment Plan Urban Core Redevelopment Area Community Redevelopment Plan 2010 Income eligible Citywide
	<b>Goals Supported</b>	Public Facilities and Improvements
	<b>Needs Addressed</b>	Public Facilities and Improvements
	<b>Funding</b>	CDBG: \$224,567
	<b>Description</b>	Funds to support accessibility planning, design, and improvements to City owned public facilities to remove architectural barriers. May also support neighborhood improvement projects within CDBG eligible neighborhoods or in direct support of affordable housing development
	<b>Target Date</b>	9/30/2031
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 low/mod households assisted for housing activities OR 100 low/mod households for non-housing activities
	<b>Location Description</b>	City owned public facilities, including parks. Neighborhoods within CDBG eligible low/mod census tracts. Projects located in CRAs or projects in direct support of affordable housing may be given priority.



	<b>Planned Activities</b>	Funds to support accessibility planning, design, and improvements to City owned public buildings and facilities to remove architectural barriers. Funds, if any, remaining after completion of accessibility project may be expended on neighborhood improvement projects to provide new or updated public facilities or infrastructure within CDBG eligible neighborhoods or in direct support of affordable housing development.
<b>4</b>	<b>Project Name</b>	Nutritional Meal Program
	<b>Target Area</b>	Income eligible Citywide
	<b>Goals Supported</b>	Nutritional Meal Programs
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG: \$70,000
	<b>Description</b>	Direct services to provide meals to low- and moderate-income elderly and/or special needs residents.
	<b>Target Date</b>	9/30/2026
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50-100 elderly or disabled low/moderate income residents in the community.
	<b>Location Description</b>	Jurisdiction wide
	<b>Planned Activities</b>	Funds will provide nutritional services to elderly and/or disabled residents in the jurisdiction through the Meals on Wheels and Senior Dining Site programs offered by the Council on Aging.
<b>5</b>	<b>Project Name</b>	Homebuyer and Foreclosure Prevention Education Program
	<b>Target Area</b>	Income eligible Citywide
	<b>Goals Supported</b>	Homebuyer and Foreclosure Prevention Classes
	<b>Needs Addressed</b>	Affordable Housing Public Service
	<b>Funding</b>	CDBG: \$44,592
	<b>Description</b>	Provide pre-purchase and foreclosure prevention education classes to prepare residents for homeownership and provide guidance to avoid foreclosure and retain ownership of their homes.
	<b>Target Date</b>	9/30/2026

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10-15 low/mod income households assisted
	<b>Location Description</b>	Jurisdiction wide
	<b>Planned Activities</b>	Pre-purchase homeownership education, guidance, and support classes. Assist City residents with a goal of owning their own home and provide foreclosure prevention education and assistance to assist residents avoid foreclosure and retain homeownership.
<b>6</b>	<b>Project Name</b>	Grant Administration & Management
	<b>Target Area</b>	Income eligible Citywide
	<b>Goals Supported</b>	Grant Administration and Management
	<b>Needs Addressed</b>	Affordable Housing Public Service Public Facilities and Improvements Economic Development
	<b>Funding</b>	CDBG: \$152,789
	<b>Description</b>	Provide funding to ensure proper fiscal and programmatic management of the various activities undertaken with grant funds. Includes personnel services and operational expenses.
	<b>Target Date</b>	9/30/2026
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A. Funding provided for staff support for CDBG grant administration.
	<b>Location Description</b>	Jurisdiction wide
	<b>Planned Activities</b>	Funds to administer the CDBG program to include personnel services and operating expenses.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Assistance under this Annual Plan will be directed toward income eligible households jurisdiction wide regardless of geography.

Concentrations of minority households and areas of poverty are found along the western boundary of the jurisdiction. Many of these census tracts have poverty rates exceeding 20%.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Westside Redevelopment Plan	
Eastside Redevelopment Plan	
Urban Core Redevelopment Area	
Community Redevelopment Plan 2010	
Income eligible Citywide	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The majority of assistance available under this plan will be targeted toward low-income households across the jurisdiction. The need for housing rehabilitation is identified as a strategy in the various community redevelopment plans. Most of the community redevelopment areas have been determined to be affected by slum/blight. While there has been a resurgence of housing construction in the urban core of the City, there continues to be a need for housing rehabilitation. Due to the age of the existing housing stock within the downtown area and in the adjoining neighborhoods, households with multiple housing problems are scattered throughout these areas. While there may not be a concentration of units in any one area of the City, units requiring some form of repair or rehabilitation can be identified in most neighborhoods throughout the City. Housing rehabilitation supports the goal of community redevelopment jurisdiction wide. Public Services are planned to assist income eligible residents with homeownership and foreclosure prevention education and nutritional services for elderly and special needs residents provided by Council on Aging of West Florida, Inc. throughout the jurisdiction. Homebuyer assistance will be available City-wide, where home purchase costs average \$40,000-\$45,000 higher per unit than unincorporated Escambia County.

### **Discussion**

While a specific geographic area is not prioritized within this plan, the City has identified several neighborhoods in need of revitalization to include the Urban Core, Eastside, and Westside

neighborhoods. To support, enhance, and leverage ongoing revitalization efforts in those areas, the City's Annual Action Plan allocates resources to these designated areas. Additionally, resources will be used to support public service activities for income eligible residents of the City.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The City is actively looking at barriers to affordable housing, with action steps to be implemented in other departments beyond the Housing Department, to include the Economic Development, City Community Redevelopment Agency, and the Planning Departments. Several of these departments are making updates to their individual plans (CRA) or undertaking a city wide assessment (Land Development Code) that will impact affordable housing development.

As joint recipients of State of Florida State Housing Initiatives Partnership (SHIP) Program funding, the City and County jointly appoint members to a housing advisory committee, the Affordable Housing Advisory Committee (AHAC). One task of the committee is to review public policies, procedures, ordinances, regulations, plans, and other activities for barriers to affordable housing on an annual basis. The City has implemented several strategies over the years, such as expedited permitting for affordable housing, ongoing review of the impact of public policy on affordable housing, allowance of accessory dwelling units in residential districts, and inventory of public lands available for affordable housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During 2023, the AHAC reviewed each jurisdiction's public policy and presented a report to both jurisdictions of recommended revisions. The report was last presented to both jurisdictions in December 2023. Recommendations from the 2023 AHAC Review to the City suggested that the City review and update the City's lien waiver policy for affordable housing; review the City's current density bonus offering in conjunction with the City's Land Development Code (LDC) assessment to encourage wider usage; support building height bonuses for affordable housing; provide a concrete definition of affordable housing in the LDC; review ways the City can encourage missing middle housing; and review the feasibility of property tax exemption for rentals with 50 units minimum dedicating at least 20% of units for ELI or VLI as permitted under the Live Local Act.

The State of Florida passed SB 102, or the "Live Local Act," in March 2023, which contains various provisions related to affordable housing. Public policy impacts included in the bill include state mandated affordable housing tax exemptions such as a "multi-family property exemption" for developments with 70 or more units with agreements with Florida Housing Finance Corporation (FHFC) and the "Affordable Housing Property Exemption" for non-profit owned properties serving households up to 120% area median income (AMI). The new bill permits an optional local property exemption for properties with 50 or more units serving households at or below 60% AMI; at this time, the City is reviewing whether to offer these additional property tax exemptions. The new law also requires local governments to allow multi-family and mixed-use residential in areas zoned for commercial or mixed

use without obtaining zoning or land use changes or other plan exceptions if at least 40% of the units are affordable to income eligible households for 30 years. The City has seen several developers express interest in the options offered under the LLA to offer affordable housing.

As part of its annual review, the Affordable Housing Advisory Committee will review public policy barriers and make recommendations to the City Council by December 2024.

## **Discussion**

City Council adopted the most recent Affordable Housing Incentive Plan Review Report December 2023. The AHAC will be reviewing public policies during 2024.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City proposes to undertake activities identified in this plan to address the needs of low/moderate income residents within the jurisdiction. This will be accomplished through continued cooperation with the Consortium lead agency to leverage the limited resources necessary to provide affordable housing, support suitable living environments, and provide economic opportunities throughout the jurisdiction.

To support reinvestment in the City and its many varied neighborhoods including the urban core and adjoining neighborhoods and other income qualifying areas, revitalization of distressed neighborhoods will be a priority through a host of projects that have been proposed within the associated redevelopment plans for these neighborhoods and will be supported through this plan where eligible.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle in meeting underserved needs is the lack of sufficient private and public funding. The City will continue to partner with other local jurisdictions, its own internal departments, and various local agencies to address the jurisdiction's needs and leverage resources. The City is continuing to research additional funding to provide for underserved needs.

The City is utilizing one-third of its allocation of American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SLFRF) for housing programs and services, with \$3 million allocated to homeless projects and \$2 million allocated to general housing programs. The funding is intended to support housing stability for homeless and income eligible populations. One challenge with this federal funding has been the lack of capacity of agencies to provide increased services and/or meet required compliance reporting. City staff have provided technical assistance to agencies as well as partner with more experienced agencies to provide mentoring and training to smaller, less experienced organizations.

Meal programs (Meals on Wheels and Senior Dining sites) as provided by the Council on Aging of West Florida with CDBG funds will continue to provide nutritional food for elderly and disabled residents who may otherwise lack resources to obtain food, including transportation barriers to obtain those meals.

The City was also recently successful in obtaining a \$5.8 million CDBG-DR grant from the State of Florida to address unmet owner occupied rehabilitation needs due to Hurricane Sally; implementation is anticipated during the upcoming fiscal year.

### **Actions planned to foster and maintain affordable housing**

As described in the Consolidated Plan, the level of housing need and associated housing problems is inverse to family income. Rising housing costs in the area are making affordable housing difficult to obtain both for renters and homebuyers. For renters, the shortage of available affordable units is a clear

obstacle.

**HOMEBUYERS:** The City has implemented a homebuyer program utilizing ARPA in addition to existing grant resources to support homeownership opportunities for low- and moderate-income families in the community which will address the larger financing gap needed by affordable buyers. The intent of leveraging the limited available funds is to meet the needs of the community, especially given the rapidly increasing construction and home purchase costs. The Housing Department has been working with the City CRA to create an Attainable Infill Housing Program, which is anticipated to assist income eligible homebuyers using City owned parcels over the next year. Homebuyer assistance will also be offered under CDBG in order to provide sorely needed gap financing for buyers to be able to afford a modest home within the City limits.

**OWNER OCCUPANTS:** Housing rehabilitation will continue to be of primary importance to sustain homeownership, preserve existing affordable housing inventory, and assure families are living in suitable conditions. ARPA funding will be utilized in addition to regular HUD funding to address the City's rehabilitation waiting list. The City successfully applied for CDBG-DR funding from the State of Florida to assist owner occupants with unaddressed repairs from Hurricane Sally which struck the area in September 2020.

**RENTALS:** As a Public Housing Authority administering the Housing Choice Voucher (HCV) program, the City Housing office modified its HCV Administrative Plan include updates to the special vouchers sections to include opportunities related to foster youth initiatives as well as exploration of the use of project-based vouchers. Remaining unencumbered balances of CDBG-CV funds is being used for rental deposits for homeless households under the EHV program.

The City will continue to support the preservation and development of affordable housing, particularly rental units, with Escambia County, the Consortium lead, and other area partners such as the Escambia County Housing Finance Authority. A 2022 Rental Market Study as prepared by the Shimberg Center for Florida Housing Finance Corporation demonstrates that the Pensacola-Ferry Pass-Brent MSA (which includes all of Escambia and Santa Rosa counties) has a deficit of 7851 affordable rental units for households at or below 50% AMI or 771 units for renter households at or below 80% AMI. The City plans to offer local government support for tax credits once again under the State's Annual Housing Tax Credit funding cycle, with support for a 4%/SAIL application at a minimum.

### **Actions planned to reduce lead-based paint hazards**

All HUD funded housing rehabilitation and acquisition projects where the home was constructed before 1978 follow HUD's Lead Safe Housing Rule guidance. Lead-based paint (LBP) hazards, if present, are addressed through the rehabilitation process through repair or interim controls or abatement depending on the amount of funding assistance targeted for the unit. The EPA Fact Sheet and EPA publication, "Protect Your Family from Lead in Your Home," are provided to occupants to educate about



LBP hazards.

Section 8 Housing Choice Voucher holders are also provided the Protect Your Family from Lead pamphlet and encouraged to look for units in good repair which diminishes the potential for exposure to lead based paint hazards. Additional protections are in place when units are occupied or will be occupied by children under 6 years of age.

### **Actions planned to reduce the number of poverty-level families**

The plan supports public service programs which provide residents with tools to help themselves improve their financial stability and should assist in reducing poverty level families. Credit and financial literacy classes and homeowner education for prospective homebuyers are programs that are currently in place. The educational classes coupled with Homebuyer subsidies will offer families an opportunity to begin building financial security and offer residents a “step up” out of poverty as well as build wealth and skills so that residents can remove themselves from the debt cycle that plagues many low-income families. Workshops are planned to provide targeted community outreach and education to buyers that traditionally may not have access to homebuying opportunities in relation to its Attainable Infill Housing program.

Legal Services Support under CDBG-CV, CDBG-DR, and ARPA will provide landlord-tenant counseling, foreclosure representation, and other legal aid that will remove barriers so families may obtain/maintain ownership of their properties, prevent evictions and potential homelessness, and access their property as an asset to obtain home improvements loans.

The City received 35 vouchers under the Emergency Housing Voucher (EHV) Program, which is being administered with Opening Doors Northwest Florida. Opening Doors provides case management for the applicant and the program provides assistance with acquiring essential household items, supportive services, and deposits as needed. Both agencies will continue to provide support for homeless applicants under the program; many households have remained successfully housed for over a year and are renewing leases under the program. The City ARPA SLFRF for homelessness is providing supportive services as well as providing housing support.

### **Actions planned to develop institutional structure**

The organizations identified in the plan reflect a strong community commitment to addressing the unmet needs of low/moderate income families and the underserved population in the area. Both the volunteer and paid staff provide a valuable resource for the community. The limited financial resources available do not come close to meeting the multitude of housing and community development needs identified in the plan. City staff will continue to serve on the Homeless Reduction Task Force to help advance agency coordination and cooperation for homeless services. The City will continue to coordinate efforts through area partners, the Consortium, and the Continuum of Care (COC) to identify

opportunities to leverage funding from both the public and private sectors to expand the capacity of available resources and service delivery models.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to engage in community discussions which are leading to the development of outcome based goals promoting long term solutions. Activities in this plan are successful due to collaboration with public and private housing and social service agencies. The local agencies tasked with providing social services continue to be underfunded and struggle to meet the growing demand for services and assistance. The City will continue to coordinate efforts through the Consortium and the CoC to identify opportunities to leverage funding from both the public and private sectors to expand the capacity of available resources and service delivery models.

The City, as a member of the Consortium, supports the continued delivery of training and technical assistance for local not for profits and other interested agencies to assist with developing capacity. City staff are actively engaged in the Homeless Reduction Task Force of Northwest Florida, which has representation from various public and private housing and social service agencies and seeks to improve coordination among these various entities specific to homeless service providers.

### **Discussion**

The intent is to leverage the limited available funds to meet the needs of the community. Planned activities are based on the funding available to meet priorities as identified in the Consolidated Plan. Needs assessments are ongoing based on new funding opportunities and changing community priorities. The city plans to continue working through the established Consolidated Plan priorities through the new planning period. Continued coordination and any newly identified opportunities to address needs will be incorporated within future annual plans, when eligible and affordable.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

*This section provides specific requirements of the HUD CDBG and HOME funding provided under this plan.*

The City of Pensacola participates with Escambia County in a Consortium under the HOME program. Allocation of HOME funds to Consortium members is based on the HOME consortia report as provided by HUD and is evidenced by an annual Interlocal Agreement. The City anticipates receiving \$165,111 in HOME funds to be utilized for Owner Occupied Substantial Rehabilitation/Reconstruction.

All applicants for HOME assistance must be at or below 80% area median income. All homebuyer or owner-occupied substantial rehab/reconstruction units assisted under the HOME program within the City of Pensacola will comply with HUD provided homeownership limits or limits as approved by HUD as a result of a local market survey based on recent home sales in accordance with HUD guidelines under 24 CFR 92.254(a)(2). Additional HOME Program specific requirements are outlined in Escambia County's Annual Action Plan.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

*Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.*

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	78,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>78,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
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2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 70.00%

## Discussion

The City estimates \$78,000 to be received this program year in program income from the CDBG Housing Rehabilitation activity. These funds are receipted into IDIS and allocated to support additional housing rehabilitation or other CDBG eligible projects. Currently the jurisdiction does not make use of Section 108 loan funding, urban renewal settlement funding, funds returned to the line of credit, and/or income from float funded activities. The jurisdiction plans to continue using program income to enhance current funding levels under the Housing Rehabilitation activity to address unmet needs of low/moderate income families for affordable housing by sustaining and upgrading the existing housing stock within the community.

**City of Pensacola  
Community Development Block Grant  
2024-25 Annual Action Plan**

**Citizen Participation Comments**

**City of Pensacola  
Community Development Block Grant  
2024-25 Annual Action Plan**

**Citizen Participation Comments**

**PROOF OF PUBLICATION**

Garett R Griffin  
Melissa Crews  
Escambia Neighborhood Enterprise Division  
221 Palafox PL  
Ste 200  
Pensacola FL 32502-5827

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Advertising Representative of the Pensacola News Journal, a newspaper published in Escambia County, Florida; that the attached copy of advertisement, being a Legal Ad in the matter of Main Legal CLEGL, was published on the publicly accessible website of Escambia County, Florida, or in a newspaper by print in the issues of, on:

03/06/2024

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PO #: Annual Action Plan 2024

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VICKY FELTY  
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## PUBLIC NOTICE

The Escambia HOME Consortium, comprised of Escambia County, the City of Pensacola, and Santa Rosa County, Florida, announces initiation of the public participation process that will facilitate the preparation of the 2024/25 Annual Housing and Community Development Plan for the period October 1, 2024 - September 30, 2025. This process serves as a collaborative tool for the community by identifying or updating existing conditions in the Consortium's member jurisdictions with respect to housing and community development needs, goals and objectives.

The Consortium's 2024/25 Annual Action Plan for Housing and Community Development will identify the community's housing and community development priorities, and target strategies to address priorities established in the 2020-25 Escambia HOME Consortium Consolidated Plan which will be implemented during the next Federal fiscal year. The 2024/25 Annual Plan, when complete, will denote the Escambia HOME Consortium's plans for the utilization of resources provided through the fiscal year 2024 Community Development Block Grant, fiscal year 2024 HOME Investment Partnerships Program, and other programs designed to address housing and community development needs.

A series of public meetings is being sponsored by the Consortium to afford citizens the opportunity to provide input and recommendations regarding housing and community development related needs and priorities within the Consortium. A public hearing concerning the development of the Annual Plans will be held at 5:30 P.M. on Tuesday, March 19, 2024, at Brownsville Community Center, 3200 W Desoto St., Pensacola, Florida, 32505. Santa Rosa County will sponsor a public meeting on Wednesday, March 20, 2024 at 9:00-10:30 am at 6051 Old Bagdad Highway, Suite 201 Milton, FL 32570.

In addition to direct input provided during the public hearing, written comments or input regarding local housing and community development needs or priorities will be accepted through **April 8, 2024**, and may be submitted to: Escambia HOME Consortium, 221 Palafox Place, Suite 305, Pensacola, Florida 32502, or via email to [NED@myescambia.com](mailto:NED@myescambia.com); or City of Pensacola Housing Department, P.O. Box 12910, Pensacola, FL 32521-0031 or via email to [mreeves@cityofpensacola.com](mailto:mreeves@cityofpensacola.com). For further information, contact Clara Long at 850-595-0022 (Escambia County), Meredith Reeves at 850-858-0311 (City of Pensacola), or Erin Malbeck at 850-981-7076 (Santa Rosa County).

In accordance with the Americans with Disabilities Act, any person needing accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should contact 850-595-1637 (Escambia County) or 850-981-7076 (Santa Rosa County) at least 72 hours in advance of the event.



## Meredith Reeves

---

**From:** City of Pensacola Public Information <listserv@civicplus.com>  
**Sent:** Friday, March 8, 2024 8:36 AM  
**To:** Meredith Reeves  
**Subject:** [EXTERNAL] Public Hearing on City of Pensacola HUD Annual Plan March 19

**THIS EMAIL IS FROM AN EXTERNAL EMAIL ACCOUNT**



[WWW.CITYOFPENSACOLA.COM](http://WWW.CITYOFPENSACOLA.COM)

PUBLIC INFORMATION OFFICE

Press Release

### **PUBLIC INFORMATION:**

March 8, 2024

### **MEDIA CONTACT:**

Dominique Epps

850-435-1629

[depps@cityofpensacola.com](mailto:depps@cityofpensacola.com)

## **Public Hearing on Escambia Consortium HUD Annual Plan March 19**

The Escambia Consortium, comprised of Escambia County, the City of Pensacola, and Santa Rosa County, will host a public hearing Wednesday, March 19 at 5:30 p.m. concerning the development of the Escambia Consortium's 2024-25 Annual Housing and Community Development Plan. The public hearing will take place at the Brownsville Community Center, 3200 W. DeSoto St.

The meeting is being sponsored by the Consortium to afford citizens the opportunity to provide input and recommendations regarding housing and community development needs, goals, and objectives to support priorities identified in the 2020-24 Consolidated Plan. The City of Pensacola is a member of the Escambia HOME Consortium together with Escambia County and Santa Rosa County in order to receive HOME Investment Partnerships Program funds from HUD. The city and Escambia County each receive Community Development Block Grant funds directly from HUD as entitlement communities. Public input will assist with planning for the utilization of HOME and CDBG funds for each local government for fiscal year 2024-25.

The city's 2020-24 Consolidated Plan can be found [here](#). Escambia County's 2020-24 Consolidated Plan may be found [here](#).

In addition to direct input provided during the public hearing, written comments or input regarding local housing and community development needs or priorities will be accepted through April 8 and may be submitted via email to [NED@myescambia.com](mailto:NED@myescambia.com) or [mreeves@cityofpensacola.com](mailto:mreeves@cityofpensacola.com). Comments and input may also be mailed to Escambia HOME Consortium, 221 Palafox Place, Suite 305, Pensacola, Florida 32502, or City of Pensacola Housing Department, P.O. Box 12910, Pensacola, Florida 32521.


For more information, contact City of Pensacola Housing Administrator Meredith Reeves at 850-858-0311 or Escambia County Neighborhood & Human Services Director Clara Long at 850-595-0022.


In accordance with the Americans with Disabilities Act, any person needing accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should contact 850-595-1637 at least 72 hours in advance of the event in order to allow time to provide the requested services.

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For more information or general questions, email [pio@cityofpensacola.com](mailto:pio@cityofpensacola.com). To stay informed about what's happening with City of Pensacola government, sign up for email or text notifications through [Notify Me](#) or follow @CityofPensacola on social media.

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## **Community Development Block Grant (CDBG) Program**

As an Entitlement Grantee, the city is eligible to receive an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) under the CDBG Entitlement Program. The CDBG program is authorized under Title I of the Housing and Community Development Act of 1974, as amended.

### **Housing & Community Development Act Objectives**

The act establishes as its primary objective the development of viable urban communities, including decent housing and a suitable living environment, and expanding economic opportunity, principally for persons of low and moderate income. This objective is achieved by funding activities that meet one of the three national objectives:

- Benefit to low- and moderate-income persons
- Aid in the prevention or elimination of slums and blight
- Meet an urgent need

Not less than 70% of CDBG funds must be used for activities that benefit low and moderate income persons.

### **PUBLIC NOTICE**

A public hearing is being sponsored by the City of Pensacola to afford citizens the opportunity for input and recommendations regarding assisted housing, housing and community development related needs/ priorities, supportive housing needs, and non-housing community development needs within the city under CDBG Program. The public hearing will be held at 5:30 P.M. on Tuesday, March 19, 2024, at Brownsville Community Center, 3200 W. Desoto Street, Pensacola, Florida.

Written comments or input regarding local housing and community development needs or priorities will be accepted through April 8, 2024 and may be submitted to: City of Pensacola Housing Department, PO Box 12910, Pensacola, FL 32521-0031 or via email to [mreeves@cityofpensacola.com](mailto:mreeves@cityofpensacola.com).

### **CDBG Plans and Reports**

The HUD consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from HUD formula block grant programs.

The Consolidated Plan, which has a duration of five years, describes housing and community development priorities and multi-year goals based on an assessment of housing and community development needs, an analysis of housing market conditions, and available

resources.

The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.

Grantees annually report on accomplishments and progress toward Consolidated Plan goals in the Consolidated Annual Performance and Evaluation Report (CAPER).

- [CDBG Program Plans and Reports](#)

A citizen participation plan was developed in coordination with Escambia and Santa Rosa Counties that outlines the policies and procedures for citizen participation in the development of HUD consolidated plans, annual action plans, and the CAPER.

- [Citizen Participation Plan](#)

## Contact Us

### Housing

#### Physical Address

420 W. Chase St.  
Pensacola, FL 32502

#### Mailing Address

P.O. Box 12910  
Pensacola, FL 32521-0031

Phone: [850-858-0350](tel:850-858-0350)

Fax: 850-595-0113

TDD: 850-595-0102

See What's New On [The Housing Blog!](#)

### Hours

Monday - Thursday

7 AM - 6 PM

[Directory](#).

## FAQs

- [What is the Community Development Block Grant \(CDBG\) Program?](#)
- [How does the city receive CDBG funds?](#)
- [What type of projects are eligible to receive CDBG funding?](#)

[View All FAQs](#)

## Quick Links

- [HAPCheck \(Housing Assistant Payment Information\)](#)
- [Important Housing Inspection Information \(PDF\)](#)

[View All Links](#)

 Government Websites by [CivicPlus®](#)

## **PUBLIC HEARING**

**March 19, 2024**

**5:30 PM**

**Brownsville Community Center**

**Escambia-Pensacola**

**FY 2024/25 Annual Action Plan**

**(For Plan Period October 1, 2024 – September 30, 2025)**

### **AGENDA**

- I. Welcome and Introduction
- II. Overview of CDBG and HOME Programs
- III. Review of Public Participation Schedule and Annual Action Plan Process
- IV. Public and Comments and Questions

PUBLIC HEARING

March 19, 2024

5:30 PM

Brownsville Community Center

Escambia-Pensacola

FY 2024/25 Annual Action Plan

(For Plan Period October 1, 2024 – September 30, 2025)

Visitor Sign In

Name	Organization	Email
Amber Carroll	Lakeview FACT Team	ambercarroll15@gmail.com
ROBERT STRICKLAND	CIRCLE, INC	Rstrickland19@yahoo.com
MEREDITH REEVES	CITY HOUSING DEPT	mreeves@cityofpns
Jonathan Mayes	Legal Services of North Florida	JMayes@LSNF.org
Marie Whitaker	City resident	raydon@chf-south.net <del>marie@chf-south.net</del>
Al Henderson	EPHRC	ahenderson@ephrc.com
Barbara Bruckmann	Just Pensacola	admin@justpensacola.org
Leslie Yande	Just Pensacola	LI
DONNA PRUETT	Family Promise <sup>Housing</sup> <del>HEIF</del>	familypromise60@gmail.com

## Meredith Reeves

---

**From:** Serene Keiek <serenek@openingdoorsnwfl.org>  
**Sent:** Friday, April 5, 2024 4:18 PM  
**To:** Meredith Reeves  
**Subject:** CDBG Public Input: Opening Doors NWFL

Thank you for this opportunity to be a voice on behalf of the FL-511 Continuum of Care lead agency for input for the City and County's CDBG and HOME plan.

FL-511 CoC is in favor of continuing to fund supportive services for the homeless in conjunction with The Escambia Consortium consulted with the Opening Doors Northwest Florida, the Continuum of Care (COC) lead agency for the area, in developing its homeless strategic plan. The COC covers both Escambia and Santa Rosa Counties, so reported information will be for the two county area.

As the interim-director of Opening Doors NWFL, I understand that the consolidated plan must contain a discussion of the need for facilities and services for homeless individuals, as well as the same needs for homeless families with children and homeless subpopulations. Homeless subpopulations include but are not limited to: homeless persons that are severely mentally ill only, alcohol/drug addicted only, severely mentally ill and alcohol/drug addicted, fleeing domestic violence, considered youth, and diagnosed with HIV/AIDS.

I am also under the belief that CDBG funds can be used in conjunction with other Federal, state, and local programs, resulting in innovative initiatives that help local communities meet the needs of the homeless population. In future planning the CoC would like to encourage local governments and the CoC combine funding and planning efforts to design and administer programs to tailor a comprehensive approach to addressing the entire range of homeless needs along the Continuum of Care.

Federal and State HUD funding alone is not enough to provide connection and services to our homeless and at-risk homeless community. We have heard the community's need for a broader use of the HMIS to support both the Coordinated Entry Service system and client case management services needed to improve performance for self-sufficiency. I also believe CDBG funds may support only those Homeless Management Information System (HMIS) costs that are activity delivery costs of a public service activity. The grantee must be carrying out a CDBG-eligible public service that meets a national objective. An example of eligible CDBG costs would include staff time using HMIS for **client case management for services being provided to homeless persons**, or relating to the operation of a homeless shelter.

FL-511 CoC's recent point in time count numbers show a need for more free of charge beds targeting different homeless populations: emergency shelter for those in crisis; family sheltering units, single women; and units with supportive case management services. And a need for low-low affordable housing units along with; Transitional Housing (TH) provides homeless people with up to 24 months of shelter and supportive services; Permanent Supportive Housing (PSH) provides long term housing with supportive services for formerly homeless people with disabilities, often couple with chronic homeless patterns; Other Permanent Housing provides housing with or without services for formerly homeless individuals with or without a disability.

Please consider an increase for Homeless Support Services using CDBG funding for low/moderate Income Housing Benefits: Goal from 25 Households assisted to 100.



I would be happy to answer any questions or comments related to my public input.

Sincerely

Serene Keiek

--



**Serene Keiek**

**Interim-Executive Director**



**(850) 741-4616**



**[OpeningDoorsNWFL.org](http://OpeningDoorsNWFL.org)**

**Opening Doors Northwest Florida**

**Reach. Respond. Restore.**

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## Meredith Reeves

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**From:** Carolyn Grawi <Carolyn@cilnwf.org>  
**Sent:** Friday, March 22, 2024 4:14 PM  
**To:** Meredith Reeves; Abe Singh (execdir@areahousing.org); Al Henderson (director@ephrc.com); Andrea Roberts; Donna Jacobi Pruett; Doug Brown (d.brown@capc-pensacola.org); Emily Echevarria; Fran Jones; Heather McDonald; Heather Pabo; Jim Reeves; John Ellis; Josh Newby; Kaeli Williams; Leslie Powell (Leslie@lsnf.org); Lisa Bernau; Matthew Knee; Percy Goodman (pgoodman@ceii-cdc.org); Robin Noble; rstricklandjr@yahoo.com; syoung@pensacolahabitat.org; Shirley Henderson (shenderson@areahousing.org) (shenderson@areahousing.org); Walter Arrington; yvonne@jjrfirm.com; Serene Keiek; Connie Bookman  
**Cc:** Demetrius Pettway  
**Subject:** RE: Public Hearing on City of Pensacola HUD Annual Plan March 19

Hi Merrideth.

I did not make it to the meeting Monday. The calendar is overflowing with responsibilities these days.

Can you share with me the updates and dollars that were discussed?

I would like to see how CDBG, SHIP dollars and additional ramp supports may be available.

I know that peers of mine in other parts of Florida have city and county contracts for funding to distribute and assist people in getting their housing needs met.

Thank you in advance,

Carolyn

Carolyn L. Grawi, MSW, LCSW, LMSW, ACSW, ADAC  
Executive Director  
Center for Independent Living of Northwest Florida  
**21 South Tarragona Street**  
**Suite 101**  
**Pensacola, FL 32502**  
Phone 850-595-5566 Ext 216  
Fax 850-595-5560  
Sorenson VRS: 850-208-3106  
Relay 711  
Website <https://cilnwf.org>



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<b>Customer Address:</b>	Dept Of Housing/Legal Ads Po Box 12910 Pensacola FL 32521-0001
<b>Contact Name:</b>	L ADS DEPT OF HOUSING/LEGA
<b>Contact Phone:</b>	
<b>Contact Email:</b>	
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<b>Date:</b>	06/26/2024
<b>Order Number:</b>	10322764
<b>Prepayment Amount:</b>	\$ 0.00

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# Ad Preview

## PUBLIC NOTICE CITY OF PENSACOLA HUD ANNUAL ACTION PLAN SUMMARY

The City of Pensacola has drafted the 2024/2025 Annual Action Plan for Housing and Community Development for the period October 1, 2024 - September 30, 2025. The draft Annual Plan denotes key agencies and individuals participating in the planning process and identifies the City's 2024/2025 Annual Action Plan for the utilization of Community Development Block Grant (CDBG) funding to address housing and community development needs. The major priorities include: rehabilitation of homeowner occupied substandard housing units with incomes with incomes between 0-80% of the area median income; homebuyer assistance; public service activities addressing needs of elderly and/or low income households; and targeted community development public improvement priorities. Activities are generally available to assist eligible lower income persons in varying capacities and financial levels to the extent that such availability is not limited by Federal or State Regulations and/or financial resources. The draft 2024/2025 Annual Action Plan is available for public review at the City of Pensacola Housing Office, 420 W. Chose Street, Pensacola, Florida between 8 a.m. and 4 p.m. Monday through Thursday or may be viewed online at <https://www.cityofpensacola.com/180/Community-Development-Block-Grant-CDBG-P>

This section of the Plan incorporates the city's application to the U.S. Department of Housing and Urban Development (HUD) for Program Year 2024 Community Development Block Grant (CDBG) funding which is detailed as follows.

### CITY OF PENSACOLA 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROPOSED BUDGET AND ACTIVITIES

#### **HOUSING:** **Housing Rehabilitation Loan/Grant Programs \$250,000\***

Funds to rehabilitate owner-occupied houses; to provide for structural modifications and the removal of architectural barriers to accommodate the needs of persons with disabilities; to provide for the federally mandated evaluation and control of lead-based paint hazards for projects with a house constructed prior to 1978; and to provide for administrative costs of this program and other related housing rehabilitation/repair activities. Funding will provide for the rehabilitation/repair of approximately 4 owner occupied housing units. The program is available to low- and moderate-income persons occupying their homestead residence within the corporate limits of the City of Pensacola.

\*Program income from housing rehabilitation loans will be used to repair homeowner occupied units for low- and moderate-income families located within the corporate limits of the City of Pensacola (estimated program income is \$78,000 and is included in the totals above).

#### **Homebuyer Assistance Program \$100,000**

Funds will provide for down payment/closing cost/principal mortgage reduction assistance and activity delivery costs through deferred payment loans, low interest loans, or a combination thereof, to enable low/moderate income homebuyers to purchase an affordable home. Loans may be offered in conjunction with not for profit developers such as CEII, Pensacola Habitat for Humanity, or the Northwest Florida Community Land Trust.

#### **PUBLIC FACILITIES AND IMPROVEMENTS:** **Neighborhood/Facility Improvement Projects \$224,567**

Funds to support accessibility planning, design, and improvements to City owned public buildings and facilities to remove architectural barriers. Funds may be expended on neighborhood improvement projects to provide new or updated public facilities or infrastructure within CDBG eligible target areas or in direct support of affordable housing development.

#### **PUBLIC SERVICES:** **Nutritional Meal Programs \$70,000**

Funds will provide support for two nutritional meal programs, Meals on Wheels and Senior Dining Sites, in partnership with the Council on Aging of West Florida, which are made available to low- and moderate-income elderly and special needs residents residing within the corporate limits of the City of Pensacola. These funds provide direct services.

#### **Homebuyer and Foreclosure Prevention Education Program \$44,592**

Provide housing counseling to support City CDBG or HOME homeownership assistance activities, to include pre-purchase homeownership and foreclosure prevention education classes for lower income (80% or below of area median income) residents.

#### **PROGRAM PLANNING AND ADMINISTRATION:** **Grant Administration & Management \$152,789**

Funds to administer the City's CDBG Program which includes personnel services and operating expenses. Up to 20% of actual program income received may also be utilized for planning and administrative costs.

2024 CDBG Grant Allocation \$ 763,948

Estimated Program Income \$ 78,000

**TOTAL 2024 CDBG PROPOSED BUDGET \$ 935,470**

A PUBLIC HEARING is being sponsored to afford citizens the opportunity to review, comment and/or provide input regarding the content of this Notice and/or the draft 2024 Annual Plan. The hearing will be held at 4:30 P.M. (CST) on July 1, 2024, at Pensacola City Hall, Vince Whibbs Conference Room on the 1st Floor, at 222 W. Main Street, Pensacola, Florida. All interested citizens are urged to attend and participate.

Written comments or input regarding the Plan, local housing needs or priorities will be accepted through July 31, 2024, and may be submitted to: City of Pensacola Housing Department, P.O. Box 12910, Pensacola, FL 32521-0931, or via email to [mreeves@cityofpensacola.com](mailto:mreeves@cityofpensacola.com). For further information, contact Meredith Reeves at 850-858-0311.

In accordance with the Americans with Disabilities Act, any person needing accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should contact 850-858-0350 at least 72 hours in advance of the event in order to allow time to provide the requested services.

10322764 June 28, 2024

## Meredith Reeves

---

**From:** Meredith Reeves  
**Sent:** Friday, June 28, 2024 8:32 AM  
**To:** Abe Singh (execdir@areahousing.org); Andrea Roberts; Carolyn L. Grawi (Carolyn@cilnwf.org); Donna Jacobi Pruett; Doug Brown (d.brown@capc-pensacola.org); Emily Echevarria; Fran Jones; Heather McDonald; Heather Pabo; Jim Reeves; John Ellis; Josh Newby; Leslie Powell (Leslie@lsnf.org); Lisa Bernau; Matthew Knee; Percy Goodman (pgoodman@ceii-cdc.org); Robin Noble; rstricklandjr@yahoo.com; Sam Young (syoun@pensacolahabitat.org); Shirley Henderson (shenderson@areahousing.org) (shenderson@areahousing.org); Vince Whibbs; Leslie Yandle; Connie Bookman; Kim Kline  
**Subject:** City CDBG Annual Plan Meeting JULY 1  
**Attachments:** CDBG 24-25 Annual Plan PROJECT SUMMARY.pdf

Good morning, Housing and Community Development partners,  
The City of Pensacola will host a public hearing on MONDAY, JULY 1 at 4:30 p.m. concerning the proposed HUD Community Development Block Grant Annual Action Plan for Housing and Community Development for the period Oct. 1, 2024 – Sept. 30, 2025. The hearing will take place in the Whibbs Conference Room, located on the first floor of City Hall, 222 W. Main St.

The meeting will provide an opportunity for the public to provide comment on the proposed 2024-2025 Community Development Block Grant budget and activities prior to submission of the Annual Action Plan to City Council and to the U.S. Department of Housing and Urban Development for final approval. The Annual Action Plan is the planning document which describes the amount of CDBG funds expected to be available and the proposed use of those funds. The City anticipates receiving \$763,948 in CDBG funds for fiscal year 2024-2025. A copy of the draft Annual Plan will be available for review online later today at [cityofpensacola.com/CDBG](https://cityofpensacola.com/CDBG) and at the City of Pensacola Housing Department at 420 W. Chase St. between 8 a.m. and 4 p.m. Monday through Thursday. Attached is a summary of proposed activities for the funding.

Written comments or input regarding the plan, local housing needs or proposed activities will be accepted through **JULY 31, 2024** and should be submitted to City of Pensacola Housing Department, P.O. Box 12910, Pensacola, FL 32521-0031, or via email to [mreeves@cityofpensacola.com](mailto:mreeves@cityofpensacola.com). Comments will be included in submission of the plan to HUD.

Thanks,  
Meredith

## Meredith Reeves

*Housing Administrator, Housing Department*

Visit us at <https://www.cityofpensacola.com>

420 W. Chase St.

Pensacola, FL 32502

Office: 850.858.0311

Fax: 850.595.0113

[mreeves@cityofpensacola.com](mailto:mreeves@cityofpensacola.com)

# **STRIVE TO THRIVE**

## Pensacola 2035



*Help us to create a vision for the next 10 years by completing this [survey](#).*

## **PUBLIC HEARING**

**July 1, 2024 – 4:30 PM  
City of Pensacola  
Vince Whibbs Conference Room 2<sup>nd</sup> Floor City Hall  
222 W. Main Street  
Pensacola, FL**

### **HUD CDBG Annual Action Plan**

**(For Plan Period October 1, 2024 - September 30, 2025)**

### **AGENDA**

- I. Welcome and Introduction
- II. Overview of Annual Action Plan
- III. Discussion of Proposed Projects & Funding
- IV. Review of Public Participation Schedule and Plan(s) Process
- V. Public Comments and Questions

**City of Pensacola  
Community Development Block Grant  
2024-25 Annual Action Plan**

SF 424/Certifications



**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

08/15/2024

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name: City of Pensacola

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

59-6000406

\* c. UEI:

UBMRAF87HQF5

**d. Address:**

\* Street1:

222 W. Main Street

Street2:

\* City:

Pensacola, FL

County/Parish:

\* State:

FL: Florida

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

32521-0031

**d. Address:**

Department Name:

Housing Department

Division Name:

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Ms.

\* First Name:

Meredith

Middle Name:

\* Last Name:

Reeves

Suffix:

Title: Housing Administrator

Organizational Affiliation:

\* Telephone Number: 850-858-0311

Fax Number:

\* Email: mreeves@cityofpensacola.com

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Entitlement Grant CDBG

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

N/A

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

City of Pensacola CDBG Program/2024 Allocation: Hsg Rehab; Homebuyer Assistance; N'hood Improvement Project; Sr Nutritional Meal Program; Homebuyer & F/C Prevention; Admin

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="763,948.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="78,000.00"/>
* g. TOTAL	<input type="text" value="841,948.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: 

\* Signature of Authorized Representative:



\* Date Signed:

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**


**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.



9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93- 205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor, City of Pensacola
APPLICANT ORGANIZATION City of Pensacola	DATE SUBMITTED 08/15/2024

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL



TITLE

Mayor

APPLICANT ORGANIZATION

City of Pensacola

DATE SUBMITTED

08/15/2024

## CITY OF PENSACOLA

### CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

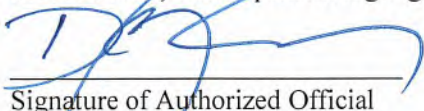
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
\_\_\_\_\_  
Signature of Authorized Official

7.25.24  
\_\_\_\_\_  
Date

Mayor, City of Pensacola

\_\_\_\_\_  
Title



## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

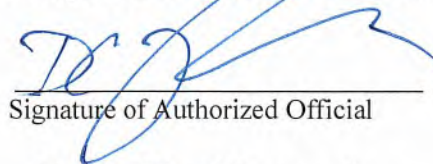
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.



\_\_\_\_\_  
Signature of Authorized Official

7.25.24

\_\_\_\_\_  
Date

Mayor, City of Pensacola

\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

NOT APPLICABLE

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



\_\_\_\_\_  
Signature of Authorized Official

7.25.24

\_\_\_\_\_  
Date

Mayor, City of Pensacola

\_\_\_\_\_  
Title

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

NOT APPLICABLE

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Signature of Authorized Official

---

Date

---

Title

## Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

NOT APPLICABLE

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

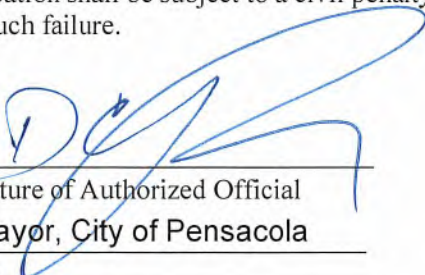
\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

  
\_\_\_\_\_  
Signature of Authorized Official

Mayor, City of Pensacola

Title

7.25.24

Date