

Pensacola Fire Department Intern

Minimum Preparation for Work:

College or high school student, 16- to 24-years old, who resides or attends school in Escambia County.

Necessary Special Requirements

Excel, Word, basic computer, and file knowledge.

Nature of Work:

This is an intern position for those interested in the daily operations of the Pensacola Fire Department. The intern will experience various divisions within the Pensacola Fire Department including Fire Administration, Fire Prevention and Fire Suppression.

Work is performed in accordance with the City of Pensacola Human Resource Policies and Procedures and the Fire Departments Policies and Procedures. Work assignments are received from a supervisor who evaluates performance through review of work methods and results.

Examples of Work:

- Assist fire department administrative personnel with computer-based assignments.
- Provides non-emergency support and performance of related duties as required.
- Provide clerical assistance, as needed, within the Fire Department.
- Interns will also shadow firefighters during non-emergency duties.
- Interns may participate in some firefighter training both physical and technical.

Work Environment:

An employee in this job is frequently exposed to outside weather conditions, occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals, extreme heat and have a risk of electrical shock. The noise level in the work environment may be loud.

This description is not intended to be, nor should it be construed as an all-inclusive list of responsibilities, skills or working conditions associated with the position. It is intended to accurately reflect the activities and requirements of the position, but duties may be added, deleted, or modified as necessary. This description does not constitute a written or implied contract of employment.