

## **Fleet Management Intern**

### **Minimum Preparation for Work:**

Technical college or vocational student, 18- to 24-years old, who resides or attends school in Escambia County.

### **Necessary Special Requirements**

Must possess strong performance, mechanical aptitude, and attendance, with or without being enrolled in a technical school program.

### **Nature of Work:**

City of Pensacola Fleet Management Internship program is designed to provide individuals an opportunity to work side by side with experienced Technicians while gaining hands-on training in evaluating, troubleshooting, vehicle and equipment maintenance and repair, time management skills, and documenting repairs in a fleet operation repair facility.

The goal is to prepare individuals for full-time employment in the automotive repair industry and or the City of Pensacola's fleet management division. The program will be designed to match work tasks with current or previous related courses or work experience. The Intern will work 20 hours a week in a fleet maintenance and repair environment. The work hours can be flexible coinciding with class schedules. The intern will attend all required trainings including Safety Programs and job-specific trainings. The City of Pensacola Fleet Management will provide all required personal protective equipment, safety boots, uniforms, and tools to complete tasks and assignments.

### **Examples of Work:**

- Interns must be able to visually inspect vehicles and parts. Specific vision abilities include near distance, far distance, color, peripheral vision, and depth perception. Interns will be required to use hearing as applicable for the troubleshooting, repair, and completion of projects.
- Assignments require dexterity for handling small parts and tools in tight spaces and sufficient strength for handling larger parts and tools.
- Assignments require interns to push, pull, reach above/at/below shoulder, stand, stoop, crouch, bend, walk, crawl, kneel, and carry/lift 10-100 lbs. Work must be completed utilizing safety glasses, hearing protection, other PPE (Personal Protective Equipment), and steel-toed work shoes.

### **Work Environment:**

An employee in this job is frequently exposed to outside weather conditions, occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals, and has a risk of electrical shock. The noise level in the work environment may be loud.

*This description is not intended to be, nor should it be construed as an all-inclusive list of responsibilities, skills or working conditions associated with the position. It is intended to*

*accurately reflect the activities and requirements of the position, but duties may be added, deleted, or modified as necessary. This description does not constitute a written or implied contract of employment.*