

Streamlined Annual PHA Plan (HCV Only PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires 02/29/2016

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-HCV is to be completed annually by **HCV-Only PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, High Performer PHA, Small PHA, or Qualified PHA do not need to submit this form. Where applicable, separate Annual PHA Plan forms are available for each of these types of PHAs.

Definitions.

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS and SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

A.	PHA Information.																									
A.1	<p>PHA Name: City of Pensacola Housing Department PHA Code: FL 092 PHA Plan for Fiscal Year Beginning: (MM/YYYY): 10/2021 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Housing Choice Vouchers (HCVs) 2238 HCV, 50 NED and 203 VASH PHA Plan Submission Type: <input checked="" type="checkbox"/> Annual Submission <input type="checkbox"/> Revised Annual Submission</p> <p>Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at the main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website.</p> <p>A copy of the PHA 2022 Annual Plan is available for public review in the lobby of Pensacola City Hall at 222 West Main Street; online at cityofpensacola.com/198/Plans; or may be provided electronically upon request. Comments are encouraged and may be submitted by June 10, 2021 to the City of Pensacola Housing Department, P.O. Box 12910, Pensacola, FL 32521, hand delivered to the Housing Department drop box at 420 W. Chase Street, faxed to Karen K. Thompson at 850-595-0113 or emailed to kthompson@cityofpensacola.com.</p> <p>A Public Hearing was held Wednesday June 16, 2021 at 3PM in the Vince Whibbs Room, Pensacola City Hall at 222 West Main Street Pensacola, FL 32502</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Participating PHAs</th> <th style="width: 10%;">PHA Code</th> <th style="width: 25%;">Program(s) in the Consortia</th> <th style="width: 25%;">Program(s) not in the Consortia</th> <th style="width: 15%;">No. of Units in Each Program</th> </tr> </thead> <tbody> <tr> <td>Lead HA:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	Lead HA:																			
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B.	Annual Plan.				
B.1	Revision of PHA Plan Elements. See Attachment B.1 <p>(a) Have the following PHA Plan elements been revised by the PHA since its last Annual Plan submission?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Housing Needs and Strategy for Addressing Housing Needs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Financial Resources.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Rent Determination.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Operation and Management.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Informal Review and Hearing Procedures.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Significant Amendment/Modification.</p> <p>(b) If the PHA answered yes for any element, describe the revisions for each element(s):</p>				
B.2	New Activities <p>(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Project Based Vouchers.</p> <p>(b) If this activity is planned for the current Fiscal Year, describe the activities. Provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.</p>				
B.3	Most Recent Fiscal Year Audit. <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N N/A</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>(b) If yes, please describe:</p>				
B.4	Civil Rights Certification <p><u>Form HUD-50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations</u>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>				
B.5	Certification by State or Local Officials. <p><u>Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</u>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>				
B.6	Progress Report. <p>See Attachment B.6</p>				

B.7	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) provide comments to the PHA Plan?</p> <p>Y N <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>(a) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p> <p>See Attachment B.7</p>
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Instructions for Preparation of Form HUD-50075-HCV Annual PHA Plan for HCV Only PHAs

A. PHA Information. All PHAs must complete this section. (24 CFR §903.23(4)(e))

A.1 Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), Number of Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

B. Annual Plan. All PHAs must complete this section. (24 CFR §903.11(c)(3))

B.1 Revision of PHA Plan Elements. PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no."

☐ **Housing Needs and Strategy for Addressing Housing Needs.** Provide a statement addressing the housing needs of low-income, very low-income families who reside in the PHA's jurisdiction and other families who are on the Section 8 tenant-based waiting list. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. (24 CFR §903.7(a)(1) and 24 CFR §903.7(a)(2)(i)). Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. (24 CFR §903.7(a)(2)(ii))

☐ **Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.** A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for HCV. (24 CFR §903.7(b))

☐ **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA HCV funding and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c))

☐ **Rent Determination.** A statement of the policies of the PHA governing rental contributions of families receiving tenant-based assistance, discretionary minimum tenant rents, and payment standard policies. (24 CFR §903.7(d))

☐ **Operation and Management.** A statement that includes a description of PHA management organization, and a listing of the programs administered by the PHA. (24 CFR §903.7(e)(3)(4)).

☐ **Informal Review and Hearing Procedures.** A description of the informal hearing and review procedures that the PHA makes available to its applicants. (24 CFR §903.7(f))

☐ **Homeownership Programs.** A statement describing any homeownership programs (including project number and unit count) administered by the agency under section 8 of the 1937 Act, or for which the PHA has applied or will apply for approval. (24 CFR §903.7(k))

☐ **Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.** A description of any PHA programs relating to services and amenities coordinated, promoted, or provided by the PHA for assisted families, including those resulting from the PHA's partnership with other entities, for the enhancement of the economic and social self-sufficiency of assisted families, including programs provided or offered as a result of the PHA's partnerships with other entities, and activities under section 3 of the Housing and Community Development Act of 1968 and under requirements for the Family Self-Sufficiency Program and others. Include the program's size (including required and actual size of the FSS program) and means of allocating assistance to households. (24 CFR §903.7(l)(i)) Describe how the PHA will comply with the requirements of section 12(c) and (d) of the 1937 Act that relate to treatment of income changes resulting from welfare program requirements. (24 CFR §903.7(l)(iii)).

☐ **Substantial Deviation.** PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i))

☐ **Significant Amendment/Modification.** PHA must provide its criteria for determining a “Significant Amendment or Modification” to its 5-Year and Annual Plan. Should the PHA fail to define ‘significant amendment/modification’, HUD will consider the following to be ‘significant amendments or modifications’: a) changes to rent or admissions policies or organization of the waiting list; or b) any change with regard to homeownership programs. See guidance on HUD’s website at: [Notice PIH 1999-51](#). (24 CFR §903.7(r)(2)(ii))

If any boxes are marked “yes”, describe the revision(s) to those element(s) in the space provided.

- B.2 New Activity.** If the PHA intends to undertake new activity using Housing Choice Vouchers (HCVs) for new Project-Based Vouchers (PBVs) in the current Fiscal Year, mark “yes” for this element, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake this activity, mark “no.” (24 CFR §983.57(b)(1) and Section 8(13)(C) of the United States Housing Act of 1937.
- ☐ **Project-Based Vouchers (PBV).** Describe any plans to use HCVs for new project-based vouchers. If using PBVs, provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.
- B.3 Most Recent Fiscal Year Audit.** If the results of the most recent fiscal year audit for the PHA included any findings, mark “yes” and describe those findings in the space provided. (24 CFR §903.11(c)(3), 24 CFR §903.7(p))
- B.4 Civil Rights Certification.** Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulation*, must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction’s initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR §903.7(o))
- B.5 Certification by State or Local Officials.** Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, including the manner in which the applicable plan contents are consistent with the Consolidated Plans, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15)
- B.6 Progress Report.** For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.11(c)(3), 24 CFR §903.7(r)(1))
- B.7 Resident Advisory Board (RAB) comments.** If the RAB provided comments to the annual plan, mark “yes,” submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA’s decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the Annual PHA Plan. The Annual PHA Plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public for serving the needs of low- income, very low- income, and extremely low- income families.

Public reporting burden for this information collection is estimated to average 4.5 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Master

File Number: 21-00539

File ID: 21-00539

*Type: Legislative Action Item

Status: Passed

Version: 1

Attorney
Review::

*Meeting Body: City Council

File Created: 06/14/2021

Subject:

Final Action: 07/15/2021

Title: CITY OF PENSACOLA HOUSING DEPARTMENT PUBLIC HOUSING
AGENCY (PHA) ANNUAL PLAN (FY2021-2022)

*Agenda Date: 07/15/2021

Agenda Number: 4.

Sponsors: Grover C. Robinson, IV

Enactment Date:

Attachments: 50075-HCV 2022, 2022 HUD-50077 CR Attach B.4,
50077-SL-2-10 Attachment B.5, 2022 goals and
mission Attach B.6, RAB Survey Questions 2021,
Survey analysis annual plan 2021 Attach B.7
Analysis, Affidavit PHA plan published, Public Hearing
sign in sheet 6-16-2021

Enactment Number:

Recommendation:

Hearing Date:

Entered by: kthompson@cityofpensacola.com

Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Agenda Conference	07/12/2021	Placed on Consent Agenda				Pass
	Action Text:	This Legislative Action Item was Placed on Consent Agenda.					
1	City Council	07/15/2021	Approved				Pass
	Action Text:	A motion was made by Council Member Brahier, seconded by Council Member Jones, that this Legislative Action Item be Approved. The motion was carried by the following vote.					
		Yes: 6	Council Vice President Hill, Council Member Jones, Council Member Wiggins, Council Member Brahier, Council Member Myers, and Council Member Broughton				
		Absent: 1	Council President Moore				

Text of Legislative File 21-00539

LEGISLATIVE ACTION ITEM

SPONSOR: Grover C. Robinson, IV, Mayor

SUBJECT:

CITY OF PENSACOLA HOUSING DEPARTMENT PUBLIC HOUSING AGENCY (PHA)
ANNUAL PLAN (FY2021-2022)

RECOMMENDATION:

That City Council approve the Public Housing Agency (PHA) Annual Plan of the Housing Choice Voucher Program for Fiscal Year 2021-2022 for submission to the U.S. Department of Housing and Urban Development (HUD). Further, that the City Council authorize the Mayor to execute all documents relating to the Plan's submission and Program's Administration.

HEARING REQUIRED: No Hearing Required

SUMMARY:

The City of Pensacola Housing Department, as a Public Housing Agency (PHA), is required by the Quality Housing Work Responsibility Act of 1998 to develop and submit an Annual Plan stating the PHA's mission, goals, objectives, and progress in serving the needs of the community.

Input for the Plan preparation was gathered from the Resident Advisory Board survey, held during March/April 2021. A public hearing was held on June 16, 2021. All participant comments were considered in the Plan preparation and are included.

The Plan must be approved by the governing board of the PHA in accordance with approved program requirement. Certifications of Compliance must be signed by the authorized official. The approved Plan and Certifications must be submitted to HUD by July 18, 2021.

PRIOR ACTION:

September 24, 2020 - City Council approved the PHA Annual Plan (FY 2020-2021) and the 5-Year PHA Plan (FY2021-2025) for the Housing Choice Voucher Program.

FUNDING:

N/A

FINANCIAL IMPACT:

None

LEGAL REVIEW ONLY BY CITY ATTORNEY: Yes

6/22/2021

STAFF CONTACT:

Keith Wilkins, City Administrator

Keith Fiddler, Deputy City Administrator-Community Development

Marcie Whitaker, Housing Director

ATTACHMENTS:

- 1) 50075-HCV 2022
- 2) 2022 HUD 50077 CR Attach B.4
- 3) 50077-SL-2-10 Attach B.5
- 4) 2022 goals and mission Attach B.6
- 5) RAB Survey Questions 2021
- 6) Survey analysis annual plan 2021 Attach B.7
- 7) Affidavit PHA plan published
- 8) Public Hearing sign in sheet 6-16-2021

PRESENTATION: No

**Certifications of Compliance with
PHA Plans and Related Regulations
(Standard, Troubled, HCV-Only, and
High Performer PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 02/29/2016

**PHA Certifications of Compliance with the PHA Plan and Related Regulations including
Required Civil Rights Certifications**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the FY 2022 Annual PHA Plan for the PHA fiscal year beginning October 1, 2021, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
5. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
7. For PHA Plans that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
11. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

12. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
13. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
14. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
15. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
16. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
17. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
18. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
19. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

City of Pensacola Housing Department
PHA Name

FL 092
PHA Number/HA Code

X Annual PHA Plan for Fiscal Year 2022

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Authorized Official Grover C. Robinson, IV

Title Mayor, City of Pensacola, Florida

Signature

07/16/21

Date



**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan or
State Consolidated Plan
(All PHAs)**

U. S Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 2/29/2016

**Certification by State or Local Official of PHA Plans
Consistency with the Consolidated Plan or State Consolidated Plan**

I, Grover C. Robinson, IV, the Mayor, City of Pensacola, Florida
Official's Name *Official's Title*

certify that the 5-Year PHA Plan and/or Annual PHA Plan of the

City of Pensacola Housing Department FL-092

PHA Name

is consistent with the Consolidated Plan or State Consolidated Plan and the Analysis of
Impediments (AI) to Fair Housing Choice of the

Pensacola/Escambia County Florida

Local Jurisdiction Name

pursuant to 24 CFR Part 91.

Provide a description of how the PHA Plan is consistent with the Consolidated Plan or State
Consolidated Plan and the AI.

The PHA Annual Plan for the City of Pensacola Department of Housing is consistent with the Consolidated
Plan and the AI in its mission and goals (as stated in the 5 year Plan) to provide decent, safe, affordable
housing to low income residents in the jurisdiction. The Consolidated Plan and the AI may be viewed at
<http://www.cityofpensacola.com/housing>.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Grover C. Robinson, IV

Signature



Title

Mayor, City of Pensacola, Florida

Date

07/16/21

Housing Needs and Strategy for Addressing Housing Needs.

Escambia County Demographics

Population:	318,316
Housing units:	143,228
Persons per household:	2.46
Persons in poverty:	15.5%
Median gross rents:	\$983
Rental vacancy rate:	4.94%
*Median household income:	\$73,900

Source:

U.S. Census Bureau, Quick Facts, Escambia County, Florida (2010-2019)

*HUD FY 2021 Income Limits for Pensacola-Ferry Pass-Brent, FL MSA

Income Distribution Escambia County	Owner	Renter	Total
Extremely low-income households	5,120	7,590	12,710
Very low-income households	5,800	7,990	13,790

Source:

Comprehensive Housing Affordability Strategy (*CHAS*) data, 2013-2017 ACS

Income Characteristics Pensacola FL 092 Section 8 HCV Program

Extremely low-income program participants	1,006
Elderly program participants	487
Disabled program participants	1,059

Demographics of Pensacola FL 092 Section 8 HCV Program

White program participants	447
Black/African American program participants	3,722
Asian program participant	13
American Indian/Alaska Native program participant	4
Native Hawaiian/Pacific Islander program participant	1
Multi-racial program participant	45

Pensacola FL 092 Section 8 HCV Program Waiting List Composition

Applicants on the waiting list	1,273
Extremely low-income applicants	997
Elderly families	208
Families with disabilities	530
White	293 (23%)
Black/African American	914 (71.8%)
Asian	4 (0.31%)

American Indian/Alaska Native	3 (0.24%)
Native Hawaiian/Pacific Islander	2 (0.16%)

Source:

Housing Pro Software Database, August 17, 2021

Escambia County's low rental vacancy rate has led to a limited supply of affordable units and associated increases in rental rates throughout the jurisdiction. The quality and size of the units offered and leased by program participants continue to meet housing quality standards and, in some cases, exceed the standard. Program participants are encouraged to look for units that meet their needs anywhere within Escambia County. If desired by the program participant to meet their housing needs, portability is offered. Program participants are housed throughout the jurisdiction to include from the urban center located in the southern portion of the county to the northern more rural area of the county. Typically, more affordable units are found in the western portion of the jurisdiction.

To address the tighter rental market, Pensacola Housing monitors rental rates monthly through a partnership with the local realtor association and adjusts payment standards to accommodate needs. Pensacola Housing annually reviews the utility allowances and revises the utility allowance chart to reflect current utility costs to ensure the participants are provided accurate spending limits when searching for housing units and to accurately calculate continued assistance under the program. As an enhancement to property owners and to expedite the rental payment process, Pensacola Housing implemented an electronic funds transfer payment method. To address public safety and to accommodate property owners, the Pensacola Housing accepts electronic signatures on HAP contracts through a secure portal. To expedite the lease up process, Pensacola Housing offers an online secure portal where the program participants can upload documents at their convenience and no longer have to adapt to standard office hours.

As families reach self-sufficiency, they are routinely referred to first time homebuyer programs.

To address the needs of the homeless community in the jurisdiction, Pensacola Housing administers 203 HUD-VASH vouchers in cooperation with the local VA. Recently, Pensacola Housing was awarded 35 vouchers through the Emergency Housing Voucher Program and will be administering these vouchers in cooperation with the local Continuum of Care.

Deconcentration and other policies that govern eligibility, selection, and admissions

Pensacola Housing encourages program applicants and participants to search for units that will meet their needs and provides information regarding the location of low poverty census tracts, web links to information for the school district, sheriff's office published crime data, and public transit routes. Pensacola Housing regularly reviews deconcentration data in accordance with the SEMAP indicator to determine the percent of tenant-based families with

children that live within, or who have moved to, a low poverty census tract within the jurisdiction.

Pensacola Housing has a revolving waiting list and accepts a minimum of 50 applications monthly. The waiting is served on a first come, first qualified basis. An applicant usually waits an average of one year before receiving a voucher. While Pensacola Housing has continued to serve clients throughout the pandemic, the wait time to receive a voucher may have increased slightly as remote service delivery models were implemented. Pensacola Housing regularly evaluates the waiting list to ensure continued interest in program participation. Vouchers are offered to applicants within program guidance and budget allocation.

Pensacola Housing gives preference to those families on the waiting list who are victims of federal or state-declared natural disasters. Thirty-party verification of displacement may be required before a voucher is issued.

In addition, federal guidelines stipulate that at least 75% of the families newly assisted by Pensacola Housing each fiscal year must be extremely low-income families. To ensure this goal is met, there may be occasions when Pensacola Housing will assist an extremely low income household from the waiting list before assisting a very low income household, even if the very low income household has been on the waiting list longer.

Some of the vouchers administered by Pensacola Housing have been allocated to assist specific populations; for example, non-elderly disabled families (NED) or homeless veterans (VASH). Pensacola Housing will follow HUD guidelines regarding the administration of these programs. At times this may result in a NED family receiving a voucher before other families from the Section 8 waiting list, or in a VASH family receiving a voucher before all families on the Section 8 waiting list.

Following is the guidance for program admission policy from Pensacola Housing's Section 8 Housing Choice Voucher Program Administrative Plan:

2.0 Applicant Eligibility

This chapter defines the criteria that have been established by HUD and by Pensacola Housing for admission, and for denial of admission, to Pensacola Housing's HCV program.

Additional admission criteria may apply to special voucher programs such as VASH, FUP, FSS, and TBRA.

Pensacola Housing's policy is to apply these criteria objectively and consistently to all applications received, and to give applicants every opportunity to demonstrate their eligibility. Pensacola Housing adheres to the following guidelines in determining a family's admission, and for denial of admission, to Pensacola Housing's HCV program.

Applicants will be provided the opportunity to explain their circumstances, to furnish additional information, if needed, and to receive an explanation for any decision made by Pensacola Housing regarding their eligibility.

To be eligible for participation in Pensacola Housing's voucher programs, an applicant must:

1. Be a "family," as defined below, which must have a head of household, spouse, or co-head who is at least 18 years of age or an emancipated minor;
2. Be within the applicable income limit as established annually by HUD;
3. Furnish verification of Social Security Numbers for all family members, if they have been assigned a Social Security Number;
4. Be a United States Citizen or Eligible Non-Citizen;
5. Not owe money to Pensacola Housing or other PHAs;
6. Complete the application process, and provide truthful and verifiable information about income and personal circumstances;
7. Cooperate in the verification process while the application is reviewed and processed;
8. Meet Pensacola Housing's criminal history standards; and
9. Meet Pensacola Housing's participant history standards (if the applicant is a former participant of the program).

The eligibility criteria are defined further below.

2.1 Definition of Family

For the purposes of this program, the definition of family includes, but is not limited to, the following:

1. An individual, who may be an elderly person, a near-elderly person, a disabled person, a displaced person, or any other individual who is at least 18 years of age or an emancipated minor;
2. A woman who is pregnant;
3. A group of persons residing together. Examples of such groups include, but are not limited to:
 - a. A family with children. Note that a child who is temporarily away from the home because of placement in foster care is considered a member of the family for the purposes of this program;
 - b. A family without children;
 - c. An elderly family, meaning a family whose head of household, spouse, cohead, or sole member is a person who is at least 62 years of age. An elderly family may include two or more persons who are at least 62 years of age living together, or one or more persons who are at least 62 years of age living with one or more live-in aides;
 - d. A near-elderly family, meaning a family whose head of household, spouse, co-head, or sole member is a person who is at least 50 years of age but below the age of 62. A near-elderly family may include two or more

persons who are at least 50 years of age but below the age of 62 living together, or one or more persons at least 50 years of age but below the age of 62 living with one or more live-in aides;

e. A disabled family, meaning a family whose head of household, spouse, cohead, or sole member is a person with a disability. A disabled family may include two or more persons with disabilities living together, or one or more persons with disabilities living with one or more live-in aides;

f. A displaced family, meaning a family in which the members have been displaced by governmental action, or whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws; or

g. The remaining member or members of a participant family who remain in the assisted unit when other members of the household have left the unit.

2.2 Definition of Disabled Person

For the purpose of Pensacola Housing's voucher programs, a person with a disability is defined as an individual who permanently or temporarily:

1. Has a disability as defined in Section 223 of the Social Security Act; or
2. Has a developmental disability as defined in Section 102 of the Developmental Disabilities Assistance and Bill of Rights Act; or
3. Is determined to have a physical, mental, or emotional impairment, as defined by the Americans with Disabilities Act (ADA), that substantially limits one or more major life activities; or has a history or record of such impairment; or is perceived by others as having such an impairment; or
4. Is receiving Social Security Disability or SSI benefits based on a determination of disability by the Social Security Administration.

5. This definition does not exclude persons who have the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome.

6. In accordance with 24 CFR Part 5.403, individuals are not considered disabled for eligibility purposes solely on the basis of any drug or alcohol dependence.

Pensacola Housing will verify a person's disability only to the extent necessary to ensure that applicants are qualified for deductions used in determining adjusted income; that applicants are entitled to any preference they may claim; and that applicants who have requested a reasonable accommodation have a need for the requested accommodation. It is a violation of Section 504 of the Americans with Disabilities Act and of the Fair Housing Act for Pensacola Housing, or any PHA, to inquire whether an applicant or participant is capable of living independently.

2.3 Definition of Head of Household

The head of household is the adult member of the household who:

1. Has the legal capacity to enter into a lease under state and local law;
2. Will be issued the voucher;

3. Will sign the lease;
4. Will maintain utility accounts for the assisted unit; and
5. Will be responsible for ensuring family obligations under the lease and the Housing Choice Voucher agreement are met.

Note: An emancipated minor may be a head of household.

2.4 Spouse of Head of Household

The spouse is the husband or wife of the head of household.

2.5 Co-Head of Household

A co-head of household is an individual who signs the lease and voucher agreement and who is equally responsible, with the head of household, for lease and Housing Choice Voucher agreement obligations. A household may have a spouse or a co-head, but not both. A co-head cannot be a dependent.

2.6 Live-In Aide

A live-in aide is a person who resides in the household and who meets the requirements for a live-in aide described in Chapter 3.

2.7 Multiple Families in the Same Household

Two families living together (for example, a married couple, their adult child, and that adult child's spouse and/or children) may be treated as single voucher household, as long as the household meets program eligibility requirements.

2.8 Joint Custody of Children

The following guidelines will be used to determine voucher program eligibility of children who are subject to a joint custody agreement:

1. If custody is split unevenly, children will be considered a household member of the parent with whom they primarily reside (51 percent of the time or more).
2. If custody is split evenly (50/50), the parent wishing to include the child in a voucher household will be required to certify, and provide supporting documentation to establish, that the child resides primarily with the applicant or participant. Examples of supporting documentation include tax returns showing the child claimed as a dependent, or the child's school records.
3. Any family with children in a joint custody or temporary guardianship arrangement wishing to include those children in a voucher household will be required to certify that the child is not listed as a household member in any other unit receiving a subsidy from a federal, state or local housing program.
4. If a child is included in a voucher household administered by Pensacola Housing and subsequently appears on the Multiple Subsidy Report in HUD's EIV system, Pensacola Housing may open an investigation. If it is determined that the criteria defined above have not been met, the child will be removed from the voucher household for the purposes of HUD reporting; and, if appropriate based on

remaining household composition, the payment standard for the family will be reduced at the next reexamination.

2.9 Eligibility of Students

On December 30, 2005, HUD published a final rule implementing a new law pertaining to the eligibility of students for Section 8 housing. HUD guidance was published in a notice in the April 10, 2006 Federal Register and is available at <http://www.gpo.gov/fdsys/pkg/FR-2006-04-10/pdf/06-3365.pdf>.

Under this rule, a person is not eligible to separately receive Section 8 assistance who:

- Is enrolled as a student at an institution of higher education (a detailed definition of this term is provided in the April 10, 2006 Federal Register notice, pages 18149-18150); and
- Is under the age of 24; and
- Is not a veteran of the United States military; and
- Is unmarried; and
- Does not have a dependent child; and
- Is individually ineligible for Section 8 assistance; and Has parents who are, individually or jointly, ineligible for assistance.

In summary, the Federal Register states: *"If a student is enrolled at an institution of higher education, is under the age of 24, is not a veteran, is unmarried and does not have a dependent child, is individually ineligible for Section 8 assistance, or the student's parents are, individually or jointly, ineligible for assistance, no Section 8 can be provided to the student. Unless the student is determined independent from his or her parents, as discussed in this guidance, the eligibility of a student seeking Section 8 assistance will be based on both the student and the parents being determined income eligible for Section 8 assistance."*

Note: HUD's April 10, 2006 guidance on student eligibility does not apply to a student residing in a Section 8 assisted unit with his or her parent or parents, or to a student residing with his or her parent or parents who are applying to receive Section 8 assistance. The rule also provides that, in determination of student income, financial assistance in excess of tuition assistance received by the student will be included in annual income for determination of eligibility for Section 8 assistance. However, if student loans are part of the financial assistance package, the loan proceeds will not be included as annual income.

2.10 Income Eligibility

To be income eligible, the applicant family shall, at the time the family initially receives the Housing Choice Voucher, be a family that is:

1. An extremely low-income or a very low-income family. "Extremely low-income" means a household whose gross annual income does not exceed the higher of the Federal Poverty Level or 30 percent of the area median income established annually by HUD for Escambia County. "Very low-income" means a household whose gross annual income does not exceed 50 percent of the area median income established annually by HUD for Escambia County; or
2. A family that has been continuously assisted under the 1937 Housing Act. (An

applicant is continuously assisted if the family has received assistance under any 1937 Housing Act program within 120 days of voucher issuance); or

3. A family that is displaced as a result of the prepayment of a mortgage or voluntary termination of a mortgage insurance contract under 24 CFR 248.165.

Families whose annual income exceeds the very low income limit for their family size will be denied.

In accordance with HUD requirements, Pensacola Housing will ensure that at least 75% of households leased up as new admissions in a fiscal year shall be extremely low-income. If Pensacola Housing determines that it's in danger of missing this goal, it may suspend issuing vouchers to applicants at the very low income level for a period of time, until the target percentage of extremely low income households has been met. Households at the very low income level will retain their position on the waiting list during this time. Income limits apply only at admission and are not applicable for continued assistance, even for families who opt to move to a different unit within Pensacola Housing's jurisdiction, or to exercise portability. However, as income increases, the HAP will decrease.

2.11 Income Eligibility for Families Exercising Portability

The applicable income limit for admission to the program is the income limit for the area in which the family is initially assisted in the program.

For families who apply to the program through Pensacola Housing, this means the applicable income limit for issuance of a Housing Choice Voucher is the income limit for Escambia County, except for families who request to exercise the portability option as an applicant. Families who request to port out without first leasing up in Escambia County must meet the income limit requirements for the receiving PHA's jurisdiction.

Families who are moving into Pensacola Housing's jurisdiction under portability, and have the status of applicant rather than of participant at their initial PHA, must meet Escambia County's very low-income limit in order to be issued a Housing Choice Voucher in this jurisdiction.

Families who are moving into Pensacola Housing's jurisdiction under portability and are currently program participants at the initiating PHA do not have to meet the income eligibility requirements for Pensacola Housing's jurisdiction.

2.12 Mandatory Social Security Numbers

Prior to admission, all applicants are required to provide verification of Social Security Numbers for all family members six months of age and older who have been assigned a Social Security Number. This requirement also applies to persons joining the family after the family has been admitted to the program, except for the addition of individuals under the age of six who do not have an assigned Social Security Number. For such individuals, verification of a newly assigned Social Security Number must be provided within 90 days of

being added to the household.

Persons who provide Social Security Numbers, but cannot provide verification, can retain their place on Pensacola Housing's waiting list for a period of 90 days, but cannot be admitted to the program until verification is provided.

Failure to provide verification of Social Security Numbers is grounds for denial or termination of assistance.

2.13 Exemptions from Social Security Number Disclosure

Individuals who were program participants as of January 31, 2010, who are 62 years of age or older, and who had not previously disclosed a valid Social Security Number are exempt from disclosure, even if the individual moves to a new assisted unit.

Persons who have not been assigned a Social Security Number must certify that they have never been assigned a Social Security Number and can only be included in an applicant household if they do not contend to have eligible immigration status and are part of a "mixed" family, under 24 CFR 5.216(a), 5.516, 5.518, 5.520.

2.14 Citizenship/Eligible Non-Citizen Status

Applicants must provide verification of eligibility based on citizenship or immigrant status at admission to the program.

The status of each member of the household is considered individually for the citizenship/eligible immigrant requirement before the family's status is defined. Only those family members who are U.S. citizens or eligible immigrants may receive benefits from the HCV program. Eligible immigrants are persons who are in one of the immigrant categories set forth in 42 U.S.C. Section 1436(a).

Despite the ineligibility of one or more family members, a mixed family may be eligible for partial assistance. See Section 2.14.1, Mixed Families, below.

A family without any eligible members that was receiving assistance as of June 19, 1995, may be eligible for temporary deferral of termination of assistance.

2.14.1 Mixed Families

A mixed family is a family that includes at least one member with citizenship or eligible immigrant status and another member or members without citizenship or eligible immigrant status. A mixed family is eligible for assistance as long as at least one member is a citizen or eligible immigrant. Assistance for such families will be pro-rated according to the number of residents who are citizens or have eligible immigrant status.

2.14.2	Ineligible Families
Ineligible families are those families in which no members are eligible for assistance.	
2.14.3	Appeals

Applicants who are denied admission because of immigrant status are entitled to an informal hearing, as provided in Chapter 21 of this Administrative Plan.

2.15 Criminal History Requirements [24 CFR 982.553]

Pensacola Housing will conduct criminal background checks on all adult household members, including live-in aides. If the individual has lived in the local jurisdiction for the past five years, this check will be made through state or local law enforcement or clerk of court records. If the individual has lived outside the local area, Pensacola Housing may contact law enforcement agencies where the individual has lived previously, or request a check through the FBI's National Crime Information Center (NCIC).

The Housing Division will deny assistance to any adult household member who has one or more drug related or violent-crime-related felony convictions within the past three years. Applicants who were incarcerated for a drug or violent-crime-related felony become eligible for HCV program assistance three years after their release from incarceration.

Pensacola Housing will prohibit admission to any applicant or participant who is subject to a registration requirement under a state sex offender registration program. The prohibition will last for the duration of that required registration. If the applicant or participant is subject to a lifetime registration requirement under a state sex offender program, Pensacola Housing will permanently prohibit that individual from participation in the voucher program.

In addition, Pensacola Housing will permanently prohibit admission to any applicant or participant who has been convicted of the manufacture or production of methamphetamine on the premises of any federally-assisted housing.

2.16 Consent Authorization Forms

Each member of the family who is at least 18 years of age, and each head of household and co-head or spouse, regardless of age, shall sign one or more consent forms. The consent forms will include, at minimum, the following:

1. A provision authorizing Pensacola Housing to obtain from State Wage Information Collection Agencies (SWICAs) any information or materials necessary to complete or verify the application for initial eligibility or for continued participation.
2. A provision authorizing Pensacola Housing to request income information from the Internal Revenue Service, the Social Security Administration, the Department

of Children and Families, Child Support Services, credit reporting agencies, other PHAs, and other sources, for the sole purpose of verifying income and asset information pertinent to the family's eligibility for assistance and level of benefit.

3. A provision authorizing Pensacola Housing to request information regarding utility accounts.

2.17 HUD-Required Denial for Failure to Submit Consent Forms

Pensacola Housing will not admit a family if any adult member of the family fails to sign and submit consent forms for obtaining information required by Pensacola Housing. This denial is required pursuant to 24 CFR 982.552(b, 3).

2.18 Other Requirements

In addition to denial of admission for the reasons outlined above, Pensacola Housing may deny admission to a family if any family member:

1. Was previously assisted under the program and was terminated for violating any family obligation in the last 3 years;
2. Was evicted from federally-assisted housing in the last 3 years;
3. Has committed fraud, bribery, or any other corrupt or criminal act in connection with any federal housing program, or unlawfully manipulated the application process in any way, in the last 3 years;
4. Currently has a debt with Pensacola Housing or any other PHA. Note that applicants who have a debt with Pensacola Housing based on prior program participation and who have stayed current on a payment plan may request an exception to this requirement, to be reviewed on a case-by-case basis;
5. Has participated in the Family Self-Sufficiency (FSS) program and has failed to comply with the family's FSS contract of participation;
6. Has ever engaged in or threatened abusive or violent behavior toward Pensacola Housing or other housing authority personnel, in the last 3 years, as follows:
 - a) "Abusive or violent behavior" includes verbal as well as physical abuse or violence. Use of expletives that are generally considered profane, racial epithets, or other language, written or oral, that is customarily used to insult or intimidate, may be cause for denial.
 - b) "Threatening" refers to oral or written threats, or physical gestures, that communicate intent to abuse or commit violence.

2.19 Screening for Port-In Families

Pensacola Housing shall use the criminal history requirements, HUD-required denials, and other requirements described above to screen families seeking to port into Pensacola Housing's HCV program, as per 24 CFR 982.355(c, 10).

2.20 Notice of Standards to Applicants and Participants

Pensacola Housing shall give every applicant and participant a written description of:

1. Family obligations under the program;

2. The grounds under which Pensacola Housing may deny or terminate assistance because of family action or failure to act; and
3. Pensacola Housing's informal review procedures for denial of admission to the program and informal hearing procedures for terminating program participation for applicants.

Financial Resources

Pensacola Housing financial resources are limited to the funding allocated through the federal budget process and awarded annually in the Consolidated Annual Contributions Contract. Pensacola Housing's FY 2021 renewal funding consists of \$16,160,449 and budget authority authorized to implement the EHV program of \$435,552.

Rent determination policies

Pensacola Housing determines total tenant payment of rent in accordance with federal guidelines.

The Total Tenant Payment (TTP) is the minimum amount that a voucher household is required to pay toward rent and utilities, regardless of the unit selected. In Pensacola Housing's jurisdiction, TTP is the greater of:

- 30 percent of monthly adjusted income;
- 10 percent of monthly gross income; or
- Pensacola Housing's minimum rent

Family share is the actual amount the family pays toward rent and utilities (with the utility cost based on Pensacola Housing's utility allowance, not on the family's actual utility bills). If the family selected a unit where the gross rent is higher than the payment standard, then the family share will be higher than the TTP.

Tenant rent is the portion of the contract rent paid by the assisted family.

TTP will be the same regardless of the unit selected, whereas family share and tenant rent are dependent on the characteristics of the specific unit.

Pensacola Housing has established a minimum rent of \$50 for participants in its HCV programs. Minimum rent refers to the Total Tenant Payment, not the tenant rent, and means that Pensacola Housing expects program participants to pay a minimum of \$50 toward utilities and/or rent.

The minimum rent applies to all participants of Pensacola Housing's HCV program; however, other standards may apply for residents of certain properties assisted by project based vouchers. Any household subject to the minimum rent may petition for a temporary or long-term hardship waiver for one of the following reasons:

1. A recent death in the immediate family has occurred and no income was received into the household the previous month.

2. The household's out-of-pocket medical expenses equal or exceed 50% of the gross household income, and calculated rent, minus utility estimate if applicable, would be less than \$50.
3. The household has lost federal, state or local government assistance or is waiting for an eligibility determination, and no income was received into the household the previous month.
4. The household income has decreased due to a change in circumstances, such as loss of employment, and no income was received into the household the previous month.

Operation and Management

Does not apply.

Informal Review and Hearing Procedures

Pensacola Housing offers an informal review procedure for applicant's questioning denial of admission to the program. A PHA staff member who has not had any previous material involvement with the application, will review the applicant's file to determine whether Pensacola Housing's policies and procedures were applied correctly in denying the application.

A request for an informal review must be submitted in writing to Pensacola Housing within 10 business days from the date of Pensacola Housing's notice of denial. An informal review will be scheduled within 10 business days from the date the review request is received.

The review will be conducted by a supervisory level staff person who was not involved in the decision under review, and who is not subordinate to the person who made the decision.

Upon request, the applicant may be present at the review to provide information, though the applicant's presence is not required. At the discretion of Pensacola Housing, the review may also be conducted as a conference call.

An applicant may request a reasonable accommodation to participate in the informal review process. Pensacola Housing will provide such reasonable accommodation, unless doing so would result in a fundamental alteration in the nature of the services Pensacola Housing offers.

The decision of the review officer shall be provided to the applicant in writing within 10 business days after the date of the review and shall include an explanation of the reasons for the decision.

All review requests, supporting documentation, and a copy of the final decision will be retained in the applicant's file.

When an application is denied because of criminal activity described in a criminal record, Pensacola Housing will, on request, provide the applicant a copy of the criminal record upon which the denial decision was based.

Informal reviews by Pensacola Housing are not required in the following circumstances:

1. Discretionary administrative determinations such as what constitutes a complete application, how and when applications will be assigned for review, and what resources will be devoted to the review of a particular application or applications in general;
2. General policy issues, such as income eligibility;
3. The determination of the family voucher size under Pensacola Housing subsidy standards;
4. A refusal to extend a voucher;
5. A determination not to approve tenancy for a specific unit;
6. A determination that a unit selected by an applicant is not in compliance with HQS because of characteristics of the unit; or
7. A determination that a unit is not in accordance with HQS due to family size or composition.

Pensacola Housing offers an informal hearing procedure for program participants in response to Notices of Determination. A request for an informal hearing must be submitted in writing to Pensacola Housing within 10 business days from the date of Pensacola Housing's notice of denial. An informal hearing will be scheduled within 10 business days from the date the review request is received.

The review will be conducted by a supervisory level staff person who was not involved in the decision under review, and who is not subordinate to the person who made the decision.

The applicant will be given the opportunity to present oral or written objections to the decision. Both Pensacola Housing and program participant may present evidence and witnesses.

The program participant may, at their own expense, be represented by an attorney or other representative.

A program participant may request a reasonable accommodation to participate in the informal hearing process. Pensacola Housing will provide such reasonable accommodation, unless doing so would result in a fundamental alteration in the nature of the services the PHA offers.

The decision of the review officer shall be provided to the applicant in writing within 10 business days after the date of the review and shall include an explanation of the reasons for the decision.

All review requests, supporting documentation, and a copy of the final decision will be retained in the applicant's file.

An opportunity for an informal hearing will always be provided when Pensacola Housing has made a determination to terminate assistance. In addition, Pensacola Housing will offer participant families an opportunity for an informal hearing to consider whether the following decisions

relating to the participant family were made in accordance with the law, HUD regulations, and Pensacola Housing policies:

1. A determination of the family's annual or adjusted income, and the use of such income to compute the HAP.
2. A determination of the appropriate utility assistance payment, if any, to assist toward tenant-paid utilities from PHA's utility estimate schedule.
3. A determination of the family voucher size and payment standard under the PHA's subsidy standards.
4. A determination to terminate assistance for a participant family because of the family's action or failure to act.
5. A determination to terminate assistance because the participant family has been absent from the assisted unit for longer than the maximum period permitted under the PHA policy and HUD rules.

Pensacola Housing will make reasonable accommodations to ensure that persons with disabilities have complete access to participate in the informal hearing process. A request for an informal hearing

Pensacola Housing will not provide a participant family an opportunity for an informal hearing for any of the following reasons:

1. Discretionary administrative determinations by PHA.
2. General policy issues or class grievances.
3. Establishment of the PHA utility estimate schedule for families on the program.
4. A determination not to approve an extension of a voucher term.
5. A determination not to approve a unit or lease.
6. A determination that an assisted unit is not in compliance with HQS. (However, PHA will provide the opportunity for an informal hearing for a decision to terminate assistance for a breach of HQS caused by the family.)
7. A determination that the unit is not in accordance with HQS because of family size.
8. A determination to exercise or not exercise any right or remedy against an owner under a HAP contract.

The hearing officer will issue a written decision within 10 business days from the date of the hearing. The decision will include:

1. The names of all persons present at the hearing, and identification of their roles (whether as the hearing officer, a representative for the PHA, a member

- of the family, a witness, interpreter, or other);
2. The date and location of the hearing;
 3. A summary of the factual allegations and the PHA action or decision under review;
 4. A summary of any evidence and arguments presented by the parties;
 5. A statement of the facts upon which the decision is based;
 6. A clear statement of the Hearing Officer's findings, conclusion, and decision;
 7. A clear summary of the decision and explanation for the decision;
 8. If the decision involves money owed, a clear statement of the amount owed, and documentation of how the amount owed was calculated;
 9. The date the decision is effective; and
 10. If the decision is to uphold termination of assistance, notice of the availability of judicial review. Such notice shall also indicate that time limitations for seeking judicial review may apply; that participants who seek judicial review must do so at their own expense; that neither the hearing officer nor PHA can offer legal advice; and that participants who cannot afford an attorney may seek referral to a legal services provider such as Legal Services of North Florida, Inc.

Pensacola Housing will provide a copy of a hearing recording to the family or its representative on request, provided that the family or its representative shall pay reasonable reproduction costs prior to receiving the recordings.

All hearing requests, supporting documentation, and a copy of the final decision shall be retained in the participant's file.

Homeownership Programs

Does not apply. Pensacola Housing does not offer a homeownership program.

Self Sufficiency Program and Treatment of Income Changes Resulting from Welfare Program Requirements

Does not apply. Pensacola Housing does not offer a self sufficiency program.

Substantial Deviation

Any change in the planned or actual use of federal funds for activities that would prohibit or redirect Pensacola Housing Department's strategic goal of increasing decent, safe, and affordable housing for citizens of Escambia County.

Any single or cumulative annual change in the planned or actual use of federal funds as identified in the five-year plan that exceeds 25% of Pensacola Housing Department's annual program budget for voucher program activities.

A need to respond to an incident, emergency, or disaster beyond the control of Pensacola Housing Department, such as hurricane, tornadoes, or other unforeseen events.

Mandates from local government officials, specifically the governing body for Pensacola Housing Department to modify, revise, or delete its long-range goals and objectives. A substantial deviation does not include changes to HUD's rules and regulations.

Significant Amendment/Modification

A significant amendment or modification to the Annual Plan and Five-Year Plan is defined as changes of significant nature to the minimum total tenant payment, admissions policies, or to the organization of the waiting list.

PHA 2022 Annual Plan Attachment (B.6)

Mission and Goals Progress Report Fiscal Year 2020-2021

PHA Mission: To support development of a diverse, viable community that provides decent, safe housing and a suitable living environment for low- and moderate – income families thereby enhancing the quality of life for area residents.

The mission of the Pensacola Housing Department is accomplished through consistent cooperation with other agencies and private local businesses who share the same goals of providing decent, safe, and sanitary housing to low, very low and extremely low-income families, including homeless veterans. The Housing Department continues to partner with Escambia County, Opening Doors Northwest Florida the local COC, the VA's Medical Center Clinic (VMAC), the Pensacola Association of Realtors, nonprofit housing providers, local landlords and contractors, and Santa Rosa County, Florida and Foley, Alabama Housing Authorities. The Housing Department often participates in community events, such as HUD's Point in Time count, U-Count Homeless Resource Day and the Housing Director continues to serve on the Board of Opening Doors of Northwest Florida, Inc.

Housing assistance for low-income households encompasses rental assistance through the Section 8 Housing Choice Voucher (HCV) program, rental assistance through the Veterans Affairs Supportive Housing (VASH) program, homeowner assistance through rehabilitation which utilizes Community Development Block Grant (CDBG) funds and total reconstruction, which utilizes HOME Investment Partnerships program (HOME) funding. State Housing Initiatives Partnership (SHIP) and HOME funds are utilized for down payment and closing cost assistance for home buyers, foreclosure prevention and homebuyer's workshops. The Housing Department in conjunction with our consortium partner, Escambia County, continues to seek new projects to provide housing assistance throughout the community.

PHA GOAL: Increase the availability of decent, safe, and affordable housing.

1. As personnel resources become available apply for additional rental vouchers: The City of Pensacola Housing Department will continue to apply for Housing Choice Vouchers (HCV) and special purpose vouchers as HUD makes them available. The Housing Department will also apply for and utilize any funding should it become available for rental assistance.

The Pensacola Housing Department continues in partnership with the Pensacola VMAC in its commitment to house homeless veterans. These veterans are mostly local, but many throughout the country utilize portability to relocate to the Pensacola Area. Pensacola Housing Department has utilized its full allotment of 203 HUD-VASH vouchers. Over this past year in order to provide additional VASH vouchers, graduates of the VMAC program

have been systematically issued regular HCV vouchers allowing the special VASH vouchers to be utilized by newly qualified homeless veterans.

Pensacola Housing continues to work closely with the Santa Rosa County Housing Authority through portability, as well as Foley Housing Authority located in Baldwin County, Alabama as the VMAC in Pensacola also provides services to veterans in all these jurisdictions. The Housing Department and the VA work together to acquire additional vouchers.

The Housing Department is continually considering adjustments to the Housing Choice Voucher Program, both to streamline its processes and to conform to changing regulations.

2. Leverage private or other public funds to create additional housing opportunities:

For Fiscal year 2020, 126 families closed on new and existing homes utilizing SHIP funds through the First Time Homebuyer's Assistance and the HOME programs, which provided down payment and closing cost assistance. HOME funding provided financial assistance to start the reconstruction of 2 severely dilapidated home located within the City for a qualified homeowner. CDBG funds were utilized to develop a pool of prepared homebuyers and homeowners; 84 families attended classes offered by the Housing Department, 45 graduated to homeownership and 7 existing homes were rehabilitated through CDBG.

Escambia County Housing Finance Authority and the City through an MOU agreement worked closely to facilitate the provision of affordable houses on individual parcels identified as surplus and underutilized by the AHAC and City Council.

During FY 2017 the City of Pensacola established the Housing Initiatives Fund. Proceeds allocated to this fund from the sale of underutilized city-owned property are being used to supplement existing and future adopted affordable housing initiatives. In FY 2018 the City of Pensacola Housing Incentive Program (COPHIP) was launched providing down payment and closing cost assistance to qualified purchasers within the City limits. In FY 2018 seven families were assisted and in FY2019 eight families were awarded these funds. In FY 2021, the City funded a new Affordable Housing Initiative led by a 13-member task force. The task force produced an Action Plan with six strategies to begin to address the affordable housing needs in the community by creating 500 homes in five years, in cooperation with the Community Redevelopment Agency. The identified strategies contribute to the overall equity, accessibility, and affordability of different types of housing located throughout the City that will allow people to afford the housing that works best for them.

3. Encourage owners and landlords to participate in the HCV programs: The Pensacola Housing Department works with owners and landlords to improve their rental experience through the assistance programs. Paperwork has been streamlined, as have the HAP payments through direct deposit and inspection processes resulting in less burden to the owners/agents/landlords. In response to the pandemic, the Housing Department implemented an electronic HAP contract signing process. This has allowed the landlords to safely continue to conduct business with the office at their convenience.

Assistance Connect now allows tenants, owners, and applicants to find answers, submit requests, and update their information – on their own, at any time.

Housing also participates in the annual Citizen's Academy Program and presents about all the housing programs and their benefits.

A partnership with Pensacola Association of Realtors has proven beneficial to all participants in assisting with the search for available units and establishing rent reasonableness.

PHA GOAL: Improve the quality of assisted housing.

This year we expanded our software capabilities for process improvement.

The availability of newly constructed, affordable units will continue to address the needs of participants in finding decent, affordable rentals.

Pensacola/Escambia County has new affordable developments:

Vista 17: This is a 72-unit tax-credit family development, constructed in the City's Westside Redevelopment Area. The City's Community Redevelopment Agency and City Council worked closely with the developer to ensure a development that is an enhancement to the area while continuing to address the need for affordable housing. Initial occupancy was in September 2020.

Brownsville Manor: An 88-unit elderly tax credit complex that was opened for occupancy in 2020 through the cooperation of the Florida Housing Finance Corporation.

Garden District Cottages: Is a blended income, 26-unit single family development located in the Westside Redevelopment Area. Six of the lots were available for workforce housing development, all of which have closed.

Century Park: A 50-unit family development located in the rural north end of Escambia County is providing much needed affordable housing to one of the poorest incorporated towns in the entire nation as well as those impacted by Hurricanes Michael and Sally and VASH participants.

Tranquility at Ferry Pass: A 36-unit family development funded through tax credits. Funds were made available in 2021 to counties with presidentially declared disasters (Hurricane Sally) in 2020.

Escambia County Housing Finance Authority, through an MOU agreement in support of urban infill has developed several individual lots from City owned property and has built or is building affordable single-family homes.

PHA GOAL: Promote self-sufficiency and asset development for families and individuals.

The Pensacola Housing Department continues to provide first time homebuyer and foreclosure prevention classes, as well as assisting families in improving their credit and knowledge to prepare them to become homebuyers, as a natural progression toward self-sufficiency. The HCV and VASH participants are especially encouraged to work towards achieving self-sufficiency to progress to homeownership. Veterans are urged to enroll in vocational rehabilitation and the many GI Bill educational opportunities available to them.

Participants are also advised of the availability of TRIO, which assists college-ready students with enrollment, admissions, financial aid, educational and career guidance, as well as financial workshops. Trio is located on all campuses of Pensacola State College and there is no charge for their services.

The Housing staff will continue to provide referrals to local agencies, colleges, and universities, as well as vocational training institutes and online programs to support self-sufficiency goals of all the participants.

Analysis of RAB Survey/Comments

For the third year we determined that for more participation in the planning process we would use an online survey to gather information from the Resident Advisory Board (RAB). As an HCV only agency, we designated all active participants on March 22, 2021 as RAB members. The Housing Director sent letters to each participant explaining the purpose of the RAB and their role in the process. They were invited to participate in an online survey to express opinions about the program. We assured that the survey was user friendly for mobile devices, provided the link on the Housing website and a QR code to facilitate quick, direct access to the survey on smart devices. In addition, participants that were interacting with staff were reminded to participate in the ongoing online survey.

With this method we have increased participation as compared to in person meetings and we are pleased with the response rate from about 2.4% of all participants. Overall, we received 48 responses for the survey, which was open from March 26 through April 26, 2021. In previous years we held individual meetings at complexes located throughout the County and received around 30 comments annually. We plan to expand on the survey method for outreach moving forward. To that end, we included demographic information collection including age group and zip code for the survey taker.

The survey was designed to solicit information about general satisfaction with the program, moving with continued assistance, VAWA, hearing criteria, contingency plans for paying rent if federal funds became unavailable and general information about overpayments, informal hearings, landlord requirements if they are outside the immediate area and inspection failure parameters.

Of the 48 survey respondents:

We received 4.53 stars out of 5 for customer service.

66% were not planning on moving;

83% knew about VAWA protections;

79% understood only one overpayment was allowed under the program;

43% have a contingency plan for rent;

77% were aware of the criteria for requesting a hearing;

65% knew landlords were required to provide local contact information;

90% were aware of the list of 24-hour emergency repair items;

75% acknowledged that not being available for inspections appointments including same day cancellations can lead to termination; and

81% knew the list of tenant-caused inspection fail items.

We also solicited general comments and asked about the reasons for considering a move. The responses from previous years indicated an enhanced interest in moving with continued assistance so we wanted to continue to explore those details further this year to readily assist participants with portability and the moving process.

Of the total 48 survey responses, 47 people provided comments. 68.08% were positive or stated they had no additional comments/concerns; 10.63% thought we should offer more moving support services since the search was difficult due to lack of affordable choices including energy efficiency and handicapped accessibility; 4.25% wanted improved Landlord responsibilities; and 17.04% offered a variety of other comments including praise of staff and noted the unresponsiveness of staff to phone calls. One person commented they did not like online instead of in person requirements (COVID response) and one person commented that they really appreciated that inspections were only required every two years.

The top three reasons provided for considering a move were:

- 1) Maintenance issues/quality of unit at 10.64%;
- 2) Safety of their current neighborhood at 8.51%; and
- 3) Seeking better schools at 4.26%.

We discovered that areas with more support service (medical offices, drug stores, day care facilities), fleeing domestic violence, COVID and Hurricane Sally, changing jobs and the landlord not renewing the lease were not factors for anyone in deciding to move.

All responses were considered and what we learned was the participants had a good understanding of VAWA, the informal hearing criteria, overpayments and HQS inspection requirements. Only 16 respondents expressed an interest in moving. Last year 53% of respondents indicated that they wanted to move as compared to 34% this year.

As we reviewed the general comments, we determined that there was a high percentage of satisfaction. In the area of additional support services respondents want more help moving when a failed inspection requires a move and because of the lack of affordable housing choices. Participants wanted their landlords to improve the overall quality of their properties. This was also true of the comments made by the two participants at the June 16, 2021 Public Hearing. Per COVID restrictions limited seating was available at the Public Hearing. They expressed that they wanted landlords to address issues in the outdoor areas such as more regular grass cutting. They thought EB meeting were too large and therefore intimidating and wanted more affordable housing options available especially in the more rural areas of the County. We discussed the affordable housing options currently available in Century and about them talking to landlords of properties they were interested in renting about participating in

the HCV program, especially since so many landlords, in their opinion, were not collecting rent due to the Covid eviction moratorium.

A total of 46 people responded to the age group and zip code questions. The age groups that participated in the survey this year were:

25 and under	4.17%
26-40	20.83%
41-62	47.92%
63+	27.08%

Eleven zip codes were represented by respondents covering the center of the County and all points south. The top three zip codes were 32505 with 26%, covering the central part of the County; 32514 covering the Ferry Pass and Ensley areas at 15% and Warrington 32507 at 13% of respondents. Overall, we were pleased to learn that there was input from all age groups including the elderly which were the second highest age group to respond. We were able to hear from participants in about half of the County, the most populated areas.

Proposed programmatic improvements from the FY 2021-2025, 5 Year plan include a commitment to develop and implement program guidelines for an HCV Homeownership program, establish exception payment standards starting with defining the low poverty areas where these standards could be used, to support more units becoming available in those defined areas . Additionally, we have begun to establish a baseline for quantifying efforts to affirmatively further fair housing.

Based on this annual survey we are committed to expanding the use of technology to further improve the inspections process and continue to educate participants and landlords on process improvements.

2021 City of Pensacola Resident Advisory Board Survey

- 1) Are you a participant that is an active voucher holder on Pensacola Housing's Section 8 Housing Choice Voucher (HCV) program?

Yes No

If yes, please proceed to Question 2.

If no, please do not continue this survey it is for active voucher holders only-Not landlords, applicants on our waiting list or the general public. However we welcome your feedback. Please email Karen Thompson at kthompson@cityofpensacola.com to provide feedback to our program.

- 2) How likely is it that you will move in the next 12 months?

Sliding scale

- 3) What factors are most important to your move decision? Select all that apply:

- A) I am not considering a move in the next 12 months
- B) Safety of your current neighborhood
- C) Move to an area with more amenities (such as parks, resource centers, street lights, sidewalks, bike paths or transit stops)
- D) Maintenance issues at unit/quality of unit
- E) Seeking better schools
- F) Change in household income
- G) Seeking a more affordable rent
- H) To be closer to family, friends, and/or support network
- I) Move to an area closer to support services (such as medical offices, drug stores, day care facilities)
- J) Initial 12 month lease was complete
- K) Fleeing domestic violence
- L) COVID or Hurricane Sally
- M) Change of job
- N) Landlord not renewing the lease

- 4) Are you aware of the Violence Against Women Act (VAWA) which provides protections for adults and children of all genders who are victims of domestic violence, dating violence, sexual assault or stalking? If you are receiving assistance under Section 8, you may not be denied assistance, terminated from participation, or be evicted from your rental housing because you are or have been a victim of domestic violence, dating violence, sexual assault, or stalking.

Yes

No

5) Do you know failure to keep total household income or changes to household circumstances up to date might result in an overpayment and only one overpayment is allowed under the program?

Yes

No

6) Do you have a contingency plan if you must pay all of your rent if there is an interruption in your rental assistance payment?

Yes

No

7) Are you aware that participant families have an opportunity to request an informal hearing on any of the following issues?

A) Determination of family's annual income including discrepancies between the tenant's reported income and HUD provided data;

B) Determination of utility assistance payments;

C) Determination of voucher size and payment standard;

D) Determination to terminate assistance due to a family's action; and/or

E) Determination to terminate assistance due to absence from the unit.

A request for a formal hearing must be submitted in writing within 10 business days of a notice of denial.

Yes

No

8) Do you know that Landlords that live outside Escambia County, Florida, Santa Rosa County, Florida, Escambia County Alabama and Baldwin County, Alabama are required to provide tenants with contact information for representatives in the Pensacola area to handle emergencies?

Yes

No

9) Do you know that the following items are considered emergency items that need to be repaired in 24 hours?

- i. No hot or cold water;
- ii. No electricity;
- iii. Inability to maintain adequate heat;
- iv. Major plumbing leak;
- v. Natural gas leak;
- vi. Broken lock(s) on first floor doors or windows;
- vii. Broken windows that allow weather elements into the unit;
- viii. Electrical outlet smoking or sparking;
- ix. Exposed electrical wires that could result in shock or fire;
- x. Non-functioning smoke detectors;
- xi. Unusable toilet when only one toilet is present in the unit;

- xii. Security risks such as broken doors or windows that would allow intrusion;
- xiii. Other conditions that pose an immediate threat to health or safety.

Yes

No

- 10) Families can be assigned failure items in the inspection process, including if no adult family member or adult representative is present to grant access to the unit when the inspector arrives. This can include same day cancelations. Do you know that the family must reschedule, can only retain their voucher in some circumstances and this can make them subject to termination?

Yes

No

- 11) Do you know the list of tenant caused inspection fail items?

- a) Tenant paid utilities not in service
- b) Family provided appliance not maintained
- c) More than normal wear and tear since the last HQS inspection
- d) Family living conditions/housekeeping that causes damage
- e) Skipped appointments

Yes

No

- 13 Please rate the Housing Department on its customer service with five being "excellent" customer service and one being "very poor" customer service.

Star scale moved to 2

- 12) Is there anything else you would like to tell us about your voucher program participation? Please share your ideas, comments, questions, or concerns

Demographic questions:

- 14) Are you willing provide your Age Group?

- A) 25 and under
- B) 26 to 40
- C) 41 to 62
- D) 63 and above

- 15) Will you let us know your zip code?

RECEIVED

MAY 10 2021

Housing Dept.

Housing Division
Attn: Housing Division
PO BOX 12910
PENSACOLA, FL 32521

LEGAL NOTICE

The Resident Advisory Board has submitted survey comments to the City of Pensacola's Public Housing Agency (PHA) to be considered in preparation of the 2022 Annual Plan. The plan outlines the goals and objectives for serving the needs of the City of Pensacola and Escambia County's rental assistance program participants and is submitted to the U.S. Department of Housing and Urban Development on an annual basis.

A copy of the PHA 2022 Annual Plan is available for public review in the lobby of Pensacola City Hall at 222 West Main Street, online at cityofpensacola.com/198Plans or may be provided electronically upon request. Comments are encouraged and may be submitted by June 10, 2021 to the City of Pensacola Housing Department, P.O. Box 12910, Pensacola, FL 32521, hand delivered to the Housing Department drop box at 410 W. Chase Street, faxed to Karen K. Thompson at 850-595-0113 or emailed to kthompson@cityofpensacola.com.

A Public Hearing is scheduled for Wednesday, June 16, 2021 at 3:00 p.m. in the Vince Whitbos Room at City Hall 222 W. Main Street, Pensacola, Florida. Members of the public may attend the meeting in person; however, there will be limited seating capacity. In accordance CDC guidelines and City Council Resolution 2021-15 the continued wearing of face masks is encouraged, attendees will be required to sit at least 6 feet apart. Interested persons may appear and provide comment on the PHA 2022 Annual Plan.

The City of Pensacola adheres to the Americans with Disabilities Act and will make reasonable modifications for access to City services, programs, and activities. Please call 858-0350 (or T.D.D. 850-595-0102) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the City time to provide the requested services.

Grover C. Robinson, IV
Mayor
Legal No. 4711595 May 1, 2021

Published Daily-Pensacola, Escambia County, FL

PROOF OF PUBLICATION

State of Florida
County of Escambia:

Before the undersigned authority personally appeared said legal clerk, who on oath says that he or she is a Legal Advertising Representative of the Pensacola News Journal, a daily newspaper published in Escambia County, Florida that the attached copy of advertisement, being a Legal Ad in the matter of

LEGAL NOTICE The Residen

as published in said newspaper in the issue(s) of:

05/01/21

Affiant further says that the said Pensacola News Journal is a newspaper in said Escambia County, Florida and that the said newspaper has heretofore been continuously published in said Escambia County, Florida, and has been entered as second class matter at the Post Office in said Escambia County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and Subscribed before me this 1th of May 2021, by legal clerk who is personally known to me

Affiant

Notary Public State of Wisconsin, County of Brown

My commission expires

of Affidavits 2

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NANCY HEYRMAN
Notary Public
State of Wisconsin

Wednesday June 16, 2021
3:00 p.m.
Vince Whibbs Room, City Hall
222 W. Main Street Pensacola, FL

Vince Whibbs Room, City Hall

222 W. Main Street Pensacola, FL

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