

ITEMS REQUIRED TO BE SUBMITTED TO INITIATE THE CIVIL/SITE PLAN REVIEW PROCESS:

1. Two (2) sets of 24"x36" signed and sealed site plans compliant with Title XII of the Code of Ordinances of the City of Pensacola. Plans shall signed and sealed by a Florida registered P.E. and must be labeled as "For Construction" or "100% Plans". Site plans shall include the following:
 - Adequate Boundary and Topographic survey in compliance with the Minimum Technical Standards set forth by the Florida Board of Professional Surveyors and Mappers in Chapter 5J-17.050, 5J-17.051 and 5J-17.052, Florida Administrative Code pursuant to Section 472.027, Florida Statutes.
 - An NPDES Phase II Stormwater Pollution Prevention Plan (SWPPP) for sites one (1) acre or larger **shall be included in and made part of the physical plan set** and indexed on the cover sheet.
2. Two (2) original signed and sealed Stormwater Management Plans including a detailed project narrative and calculations compliant with Title XII of the Code of Ordinances (LDC Ch. 12-9) of the City of Pensacola. Stormwater Management Plans shall signed and sealed by a Florida registered P.E.
3. Provide a copy of NPDES Phase II Notice of Intent Form (N.O.I) for sites one acre or larger
4. Provide a copy of the for Northwest Florida Water Management District-ERP order for stormwater facility construction or qualifying exemption letter
5. Provide a copy of the executed application for any applicable FDOT permit (drainage connection, driveway connection, utility, etc.).
6. Any other pertinent information and supporting documents relative to the project that may be of useful benefit during the review process.
7. One CD containing electronic (.pdf) copies of items 1-6 above.

Note: Other documentation may be requested/required by the City in order to provide an adequate and timely review of the project depending on the specific nature of the project, site location, etc.